

**GREATER HAMPTON ROADS HIV HEALTH SERVICES
PLANNING COUNCIL
Priorities, Allocations and Policies Committee Minutes
Meeting Held via Zoom – May 27, 2021 – 3:00 p.m.**

Call to Order and Roll Call:

The Zoom virtual Priorities, Allocations and Policies Committee meeting was called to order at 3:08 p.m. The roll was called as follows:

Present:

Ashley D.D. Brown
Jerome Cuffee
Lisa P. Laurier
Rachael Artise

Absent:

Gwendolyn Ellis-Wilson
Davon White

PC Staff:

Deryk M. Jackson
Thomas Schucker
Teresa Malilwe

Recipient Staff:

Christine Carroll
Jacqueline Wiggins
Robert Hargett

Welcome and Introduction of Guest/s:

Tonya Pacelli – VDH

Monthly Expenditure Summary Report:

The Program Manager stated that the City of Norfolk was in the process of changing the Payment Management System which also includes Ryan White as per HRSA Site Visit. As a result, the Recipient's Office did not have the monthly Expenditure Summary Report for review by the committee. However, there will be an expenditure summary report for FY 2021 by the next committee meeting and a final expenditure summary report for FY 2020 by mid-June.

Approval of Minutes from the Previous Meeting:

After review of the minutes, a motion was moved by Ashley and properly seconded by Jerome to approve the minutes as written. The motion passed.

Parking Lot Items:

Priority Setting and Resource Allocations Session:

The committee was still in the early stages of planning for the upcoming Priority Setting and Resource Allocations Process. It will be a two-day virtual process as was the case last year:

- **July 22nd - Day One:**
Mandatory Data Training at 9:00 a.m.

- **July 29th - Day Two:**
The PSRA Process at 9:00 a.m.

Support Staff will submit the yearly data request to the Recipient's Office for the Data Training part.

Rolling the Membership/Nominations Committee into the Executive Committee:

The committee discussed how combining the two committees will affect the meeting time for the Priorities, Allocations and Policies Committee. There was a recommendation for the following meeting times:

- 3:00-3:30 p.m. : Priorities, Allocations and Policies Committee
- 3:30-5:00 p.m. : Membership and Nominations Committee/
Executive Committee
- 5:00 p.m. : Planning Council

After extensive discussion, a motion was moved by Jerome and properly seconded by Ashley to change the meeting times as listed above. The motion passed with:

- o- Nays
- o- Abstentions

The recommendation will be presented at the Executive Committee for discussion and a vote.

Adjournment:

With no other business to discuss, a motion was moved by Ashley and seconded by Jerome to adjourn the meeting. The motion passed.

Respectfully Submitted

Lisa P. Laurier – Co-Chair

Jerome Cuffee - Co-Chair