



Ashley Brown, Jerome Cuffee- Co-Chairs

Greater Hampton Roads HIV Health Services Planning Council Monthly Meeting

MEETING Minutes

Thursday, March 30, 2023 - 5:00 – 6:30 pm

Meeting via Zoom Teleconference

ATTENDANCE

Planning Council Members			
Ashley D.D. Brown	P	Meyoni Beale	A
Cindy Walters	A	Michael Bane	A
Clay Porter	A	Yasmine Black	P
Davon L. White	A	Rhonda Russell	P
Jerome Cuffee	P	Syreeta Dawkins	A
Jonathan Albright Williams	A	Tonya Pacelli	P
LaQuasia Cotton	P	Vonda McKeithan	P
Lynea Hogan	P	Rachael Artise	P
Recipient Staff			
Christine Carroll, Mary Mills-Collins			
Support Staff			
Deryk Jackson, Thomas Schucker, Teresa Malilwe			
Guests			
Doris McNeill, Heather Harris, Sharon Scott, Gwendolyn Ellis-Wilson, Nathaniel Myers, Tanya Kearney, Denise Owens			

AGENDA

Item	Discussion, Motions, and Actions
(1.0) <u>Call to Order and Roll Call</u>	The Planning Council virtual meeting for the Greater Hampton Roads HIV Health Services Planning Council, held via Zoom on Thursday, March 30, 2023, was called to order at 5:04 p.m.
(2.0) <u>Welcome and Introduction of Guests</u>	Guests introduced themselves to the Planning Council.
(3.0) <u>Moment of Silent Reflection</u>	A moment of silent reflection was observed for those affected and infected by HIV/AIDS.
(4.0) <u>Confirmation of Notice of Meeting Posting</u>	There was no confirmation of the meeting posted. However, a notice of meeting was posted to the Norfolk TGA website: www.ghrplanningcouncil.org .
(5.0) <u>Public Comment and Discussion</u>	There was no public comment at this time.

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(6.0) <u>Approval of Minutes of the Previous Meeting</u>	<p>A motion was moved by Ashley and seconded by Vonda to approve the minutes as written.</p> <p>VOTE: ALL IN FAVOR</p>	
(7.0) <u>Review/Up date of the Planning Council Activity Timeline (P-CAT)</u>	<p>March</p>	<ul style="list-style-type: none"> • Receive reports of standing committees • Program updates and collaboration with the Recipient’s office • Review and resolve parking lot items • Approval of new Planning Council members • Planning Council Nominations and Elections • <i>Receive Award from HRSA/HAB for Grant Year.</i> • <i>Review and Approve final allocations based on actual award amount.</i> <p>The Council tabled the last two agenda items because the final award had not yet been received.</p>
<p>Review Committee Reports</p>	<ul style="list-style-type: none"> • Community Access Committee (CAC): • During the March 8th meeting, the committee: • Discussed the upcoming Town Hall Meeting scheduled for July 2023 and reviewed the current status of the planning process for the event. • Discussed Recruitment and how to build community engagement with the Community Access Committee and the Planning Council overall. • Recommended to start in-person and/or hybrid meetings. The committee reached out to EVMS for meeting space. The committee also reached out to the Recipient’s Office for logistical support. Discussions with the Recipient’s Office are still on-going. • The next committee meeting, therefore, will still be via Zoom services, on Wednesday, April 12th until all issues under discussion are resolved • The draft monthly Consumer Newsletter, which includes community events in the area and consumer highlights, was emailed to the committee for input. No feedback was received. The Newsletter will go out for the April edition. • Quality Improvement & Strategic Planning (QISP) Committee: • The committee met on Tuesday, March 21st at 4:00 p.m. Most agenda items were tabled because they will be part of the new committee’s agenda. The new committee, known as the Strategic Planning and Assessment (SPA) Committee, will have the first meeting on Thursday, April 27th at 5:00 p.m. via Zoom services. • Membership & Nominations: • The committee met on Thursday, March 30th at 3:30. The committee: • Interviewed an applicant for Planning Council membership. • Discussed the new Strategic Planning and Assessment (SPA) Committee and its responsibilities. • Received and discussed the Committee Reports • Reviewed the Monthly Expenditure Summary Report for the period ending February 28, 2023. All Sub-Recipients have up to April 14th to submit their final reimbursements. However, HIPCSA Providers have until the end of April to submit their final reimbursements. There will be changes to the percentages of expended amounts after all reimbursements have been received. 	

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	<ul style="list-style-type: none"> The target expenditure was 100%. However, the TGA was at 78% expended. There are some services that are still lagging in reimbursements for, at least, two to three months. One service category lagging behind was Oral Health at 60%. The COVID-19 Pandemic was one of the contributors to the low percentage in expenditures, including the fact that Medicaid is now paying for Oral Health. The most expended was the Foodbank/Home Delivered Meals at 95%.
	<p>Part A Program Manager's Report:</p> <ul style="list-style-type: none"> The Fiscal Monitoring position has been readvertised. Eleven applications were received for review and will be narrowed to a few people for interviews. The Part A Norfolk TGA has not yet received the full Award. A partial award of \$1.8 million was received. The City of Norfolk provided a back up enabling the TGA to provide awards to Sub-Recipients at level funding. Christina, the TGA's Project Officer, moved to another Department. A temporary Project Officer will be assigned for the TGA. Construction work is still on-going at 741 Monticello Avenue; the location where the Ryan White Part A Norfolk TGA Program is housed. <p>Part B Update: Part B Update was submitted by Tonya Pacelli, in the absence of Jonathan, the Part B Representative on the Council.</p>
	<p>Virginia Ryan White HIV/AIDS Part B Updates</p> <p>Medicaid Unwinding:</p> <ul style="list-style-type: none"> Virginia Medicaid will soon return to their normal enrollment processes. They are Working with care advocates and other partners to make sure eligible Virginians keep getting high quality care coverage. Starting April 1, 2023, DMAS will begin conducting eligibility determinations and Renewals for Medicaid and FAMIS members. DMAS will have 12 months to initiate Eligibility determinations and renewals for the more than 2.1 million Virginians who currently have Medicaid or FAMIS coverage. Virginia Medicaid needs your current address and phone number so that you receive This important health coverage paperwork. Members can update their contact information in one of these ways: <ol style="list-style-type: none"> Online at www.commonhelp.virginia.gov, or By calling Cover Virginia at 1-855-242-8282, or By calling your local Department of Social Services. For more information about this process, including answers to frequently asked questions, member factsheet, FAQs, toolkits, and other materials are available in multiple languages at CoverVa.org. <ul style="list-style-type: none"> There will be a Case Managers training on Unified Eligibility hosted by VCU ARC/AETC on April 25th. This training will be in person. Registration will be sent out through VCU's AETC listserv. VDH is wrapping up our grant year and beginning our Annual Progress Report. Our grant manager will be reaching out to the Part A's for expenditure data required for the Part B WICY report. The format/template will be like last year's request. Thanks, in advance for your assistance. VDH Part B received our Notice of Award for FY23 in the amount of \$26,181,764 which

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	<p>is an increase of \$337K distributed across the grant in the various funding buckets, (e.g., MAI, ADAP, Emerging Communities).</p> <ul style="list-style-type: none"> Virginia has two new providers offering MAI services that focuses on enrolling clients into VA MAP. They are in the central region and will focus on improving VLS rates through linking minorities to medication access, primarily ADAP, in the central health region. <ul style="list-style-type: none"> Virginia held a successful VACAC Summit last week in Richmond. Over 100 consumers attended and VDH gathered Needs Assessment data and held a Town Hall that provided feedback that is being synthesized. Over the past year, VDH has been working to revise the Virginia Ryan White Part B HIV Case Management Standards based on Human Resources and Services Administration's (HRSA) Policy Clarification Notes (PCN) 16-02 and PCN 21-02. Division staff worked with a committee of case managers from across the state and representatives from the HIV/AIDS Resource and Consultation Center on this project. You can review the updated standards here: https://www.vdh.virginia.gov/disease-prevention/disease-prevention/hiv-care-services/ryan-white-part-b-standards/ <p>The 2023 VDH HCS Needs Assessment has been drafted and VDH is currently working on releasing the Needs Assessment to consumers. The survey will focus on Transportation and Internet Access. The survey has been translated into Spanish and will be conducted electronically through REDCap as well as a printable PDF version.</p>																					
	<p>Part C Updates: The below data, presented by Mr. Nathaniel Myers, the Part C Representative, covers patients served during the period between May 1, 2022 and February 28, 2023.</p> <table border="1" data-bbox="495 1222 1388 1549"> <thead> <tr> <th>Service</th> <th>5/1/22 thru 02/28/23 Unduplicated Patients</th> <th>5/1/22 thru 02/28/23 Service Units</th> </tr> </thead> <tbody> <tr> <td>Non-MCM</td> <td>219</td> <td>1278</td> </tr> <tr> <td>MCM</td> <td>9</td> <td>170</td> </tr> <tr> <td>HIPCSA</td> <td>40</td> <td>62</td> </tr> <tr> <td>Oral Health</td> <td>45</td> <td>74</td> </tr> <tr> <td>Office Visits/Labs</td> <td>213</td> <td>668</td> </tr> <tr> <td>Total Unduplicated Patients</td> <td>249</td> <td>2252</td> </tr> </tbody> </table> <p>HOPWA Update: In the absence of the HOPWA Representative, no HOPWA Update was presented.</p>	Service	5/1/22 thru 02/28/23 Unduplicated Patients	5/1/22 thru 02/28/23 Service Units	Non-MCM	219	1278	MCM	9	170	HIPCSA	40	62	Oral Health	45	74	Office Visits/Labs	213	668	Total Unduplicated Patients	249	2252
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(8.0) <u>New/Old Business</u>	<p>Review and Resolve Parking Lot Items: There were no Parking Lot Items for review.</p> <p>Approval of New Planning Council Members: This is a Standing Agenda Item. There were no recommendations from the Executive Committee.</p>																					

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	<p>Planning Council Nominations and Elections: Support Staff will work to submit a list of eligible Council Members for Co-Chair positions. The list will be sent out to the committee for review and elections will be held at the May meeting.</p>
<p>(9.0) <u>Announcements by Members</u></p>	<p>Council members were requested to complete the Feedback Survey. The comments in the survey help committees and the Council to improve how they conduct their future meetings and present reports.</p>
<p>(10.0) <u>Public Announcements</u></p>	<p>There was no public announcement</p>
<p>(10.0) <u>Adjournment</u></p>	<p>With no further business to discuss, a motion was moved by Ashley and seconded by LaQuasia to adjourn the meeting. VOTE: ALL IN FAVOUR.</p>


ashley Brown (Jan 24, 2024 16:12 EST)

PC/PB Meeting Minutes Template

Final Audit Report

2024-01-24

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