

Ashley Brown, Jerome Cuffee- Co-Chairs

**Greater Hampton Roads Planning Council Monthly Meeting**

**MEETING Minutes**

Thursday, January 26, 2023 - 5:00 – 6:30 pm

Meeting via Zoom Teleconference

**ATTENDANCE**

<b>Planning Council Members</b>			
Ashley D.D. Brown	P	Meyoni Beale	A
Cindy Walters	A	Michael Bane	P
Clay Porter	P	Rhonda Russell	P
Davon White	A	Syreeta Dawkins	A
Jerome Cuffee	P	Yasmine Black	A
Jonathan Albright Williams	P		
Lynea Hogan	P		
<b>Recipient Staff</b>			
Christine Carroll, Michael Dedeaux, Mary Mills-Collins			
<b>Support Staff</b>			
Thomas Rodriguez-Schucker, Deryk Jackson, Clifford Bernnett			
<b>Guests</b>			
LaQuasia Cotton, Doris McNeill, Sharon Scott, Denise Owens, Tanya Kearney, Nick Myers-Part C Representative			

**AGENDA**

<b>Item</b>	<b>Discussion, Motions, and Actions</b>
<b>(1.0) <u>Call to Order and Roll Call</u></b>	The Planning Council virtual meeting for the Greater Hampton Roads HIV Health Services Planning Council, held via Zoom on Thursday, January 26, 2023, was called to order at 5:05 p.m.
<b>(2.0) <u>Welcome and Introduction of Guests</u></b>	Guests introduced themselves to the Planning Council.
<b>(3.0) <u>Moment of Silent Reflection</u></b>	A moment of silent reflection was observed for those affected and infected by HIV/AIDS.
<b>(4.0) <u>Confirmation of Notice of Meeting Posting</u></b>	There was no confirmations of the meeting being posted. However, a notice of meeting was posted to the Norfolk TGA website.
<b>(5.0) <u>Public Comment</u></b>	There was none at this time.

Ashley Brown, Jerome Cuffee- Co-Chairs

Item	Discussion, Motions, and Actions	
<u>and Discussion</u>		
<b>(6.0)</b> <u>Approval of Minutes of the Previous Meeting</u>	<p>A motion was moved by Lynea and seconded by Dr. Bane to approve the minutes as written.</p> <p><b>VOTE: ALL IN FAVOR</b></p>	
<b>(7.0)</b> <u>Review/Update of the Planning Council Activity Timeline (P-CAT)</u>	January	<ul style="list-style-type: none"> <li>• Receive reports of standing committees</li> <li>• Program updates and collaboration with the Recipient’s office</li> <li>• Review and resolve parking lot items</li> <li>• Approval of new Planning Council members</li> <li>• Review Scope of Work and Planning Council Activity Timeline (P-CAT).</li> </ul>
Review Committee Reports	<p><b>Community Access Committee (CAC):</b></p> <p>At the January 11 meeting, the committee discussed plans for the upcoming new grant year. Of priority was recruitment. Therefore, the committee scheduled a Town Hall for late June/early July. The committee will collaborate with Part B to conduct a consumer Listening Session. Committee Co-Chairs will distribute brochures to Ryan White Providers for client information. Lynea has committed to conduct Planning Council trainings for Community Access Committee members that are part of the Planning Council.</p> <p><b>Membership &amp; Nominations:</b></p> <p>The committee discussed:</p> <ul style="list-style-type: none"> <li>• Planning Council training.</li> <li>• Restructuring/merging committees to lessen number of membership commitments by the beginning of the Grant Year. That is, the Priorities, Allocations and Policies (PAP) Committee to merge with the Quality Improvement/Strategic Planning (QISP) Committee; and will be called as the <i>Strategic Planning Assessment (SPA)</i> Committee. The Membership and Nominations Committee will merge with the Executive Committee.</li> <li>• Purging members who have not been to meetings for a year or more.</li> <li>• Move three candidates that have already gone through the interview process on to the Planning Council. The three candidates have been active participants on committees. One candidate’s status was differed to the February committee meeting. The Co-Chair presented separate motions for a vote to the Council for the appointment of the three candidates. The motion did not need a second.</li> <li>• <b>PLANNING COUNCIL VOTE:</b> <ol style="list-style-type: none"> <li>1. Tonya Pacelli: <b>(ALL IN FAVOR)</b></li> <li>2. Vonda McKeithan: <b>(ALL IN FAVOR)</b></li> <li>3. LaQuasia Cotton: <b>(ALL IN FAVOR)</b></li> </ol> </li> </ul> <p>The recommendation for the appointment to the Planning Council of the three candidates will be submitted to the Mayor for final approval and official appointment.</p>	

Ashley Brown, Jerome Cuffee- Co-Chairs

Item	Discussion, Motions, and Actions
	<ul style="list-style-type: none"> <li>• Review of the Bylaws and Code of Conduct will also include the restructuring of the committees. The Program Manager will coordinate the revisions with the City Attorney’s Office.</li> <li>• Reviewed the 2022 Directives to the Recipient. Directives to the Recipient are part of the Annual PSRA Process. Copy of the Directives will be emailed to Council members for review at the next meeting.</li> </ul> <p><b>Quality Improvement &amp; Strategic Planning (QISP) Committee:</b> At the committee’s last meeting on January 17<sup>th</sup>, the committee:</p> <ul style="list-style-type: none"> <li>• Reviewed preliminary data from the Triennial Needs Assessment. Only 105 people participated in the survey, which is a low number compared to the number of people that are served in the TGA.</li> <li>• Support Staff will make the recommended revisions to the Service Standards.</li> </ul> <p><b>Priorities, Allocation, and Policies (PAP) Committee:</b> As reported earlier, the committee, at the January meeting discussed:</p> <ul style="list-style-type: none"> <li>• The restructuring/merging of committees</li> <li>• The Bylaws and Code of Conduct. The revisions will go back to the City Attorney for legalize language.</li> <li>• Reviewed the FY 2022 Expenditure Report for the period ending January 20, 2023. The target was at 92%. The TGA was 61% expended. The committee discussed a combination of reasons why some categories were not expending on target. There are two special projects that are being undertaken in the Recipient’s Office, including some contract amendments that were not recorded on the current expenditure report. Some reimbursements are lagging from some sub-recipients. The Council will see some changes in the February report.</li> <li>• The TGA received a partial award of about \$1,800,746.</li> </ul>
Program Updates	<p><b>Part A Program Manager’s Report:</b> The Recipient’s Office are reallocating funds and transferring funds among different service categories. The Recipient’s Office are undertaking two special projects:</p> <ul style="list-style-type: none"> <li>• Centralized Eligibility with a timeline of grant year 2024</li> <li>• CQM Linkage and Retention of newly diagnosed or recently Engaged Clients with a timeline of the current grant year.</li> </ul> <p><b>Part B Update:</b> The next Quality Management Advisory Committee (QMAC) meeting will be on February 15, 2023. This virtual meeting will have a breakout session for sub committees to meet and discuss work plan progress. Please see the link below to register: <a href="https://us02web.zoom.us/meeting/register/tJMocuiqvqIsE9Pr9byoM0iD0Swz5RorrE8a">https://us02web.zoom.us/meeting/register/tJMocuiqvqIsE9Pr9byoM0iD0Swz5RorrE8a</a></p>

Ashley Brown, Jerome Cuffee- Co-Chairs

Item	Discussion, Motions, and Actions
	<p>The Virginia Annual Case Management Summit will be held March 2-3, 2023 in Richmond. Registration is still open until 5:00 p.m. on Friday, January 27, 2023.</p> <p><b>Medicaid Unwinding:</b> Virginia Medicaid will soon return to their normal enrolment processes. They are working with health care advocates and other partners to make sure eligible Virginians keep getting high quality health care coverage.</p> <p>The continuous coverage requirement which prevented Medicaid agencies from reducing or ending Medicaid or FAMIS coverage regardless of changes in an individual’s circumstances, will end on March 31, 2023 due to the passage of the 2023 Consolidated Appropriations Act and associated omnibus bill that decoupled the continuous coverage requirement from the COVID-19 Public Health Emergency (PHE).</p> <p>Starting April 1, 2023 DMAS will begin conducting eligibility determinations and renewals for all Medicaid and FAMIS members. DMAS will have 12 months to initiate eligibility determinations and renewals for the more than 2.1 million Virginians who currently have Medicaid or FAMIS coverage.</p> <p>An individual’s failure to respond to communications about their Medicaid or FAMIS eligibility could result in their coverage ending.</p> <p>To help prevent this, DMAS asks Medicaid and FAMIS members, providers, stakeholders, and advocates to take steps to ensure that their clients do not miss important communications related to their eligibility redeterminations.</p> <p>Virginia Medicaid needs your current address and phone number so that you receive this important health coverage paperwork.</p> <p>Members can update their contact information in one of these ways:</p> <ul style="list-style-type: none"> <li>• Online at <a href="http://www.commonhelp.virginia.gov">www.commonhelp.virginia.gov</a> or</li> <li>• By calling Cover Virginia at 1-855-242-8282, or</li> <li>• By calling your local Department of Social Services</li> </ul> <p>For more information about this process, including answers to frequently asked questions, member factsheet, FAQs, toolkits, and other materials are available in multiple languages at <a href="http://www.CoverVA.org">www.CoverVA.org</a>.</p> <p><b>Staffing Updates:</b></p> <ul style="list-style-type: none"> <li>• Lindsey Lockwood resigned from the position of Assistant Director for HIV Care Services on January 9.</li> <li>• Tinika McIntosh-Amouzouvi was hired as the lead HIV Data Analyst for HIV Care Services in November. This role helped provide the TGA with VA MAP data and so the team is working with her to bring her up to speed.</li> </ul>

Ashley Brown, Jerome Cuffee- Co-Chairs

Item	Discussion, Motions, and Actions																					
	<p><b>Part C Updates:</b></p> <table border="1" data-bbox="467 285 1412 575"> <thead> <tr> <th data-bbox="467 285 881 352">Service</th> <th data-bbox="889 285 1154 352">5/1/22 thru 12/31/22 Unduplicated Patients</th> <th data-bbox="1162 285 1412 352">5/1/22 thru 12/31/22 Service Units</th> </tr> </thead> <tbody> <tr> <td data-bbox="467 359 881 394">Non-MCM</td> <td data-bbox="889 359 1154 394">176</td> <td data-bbox="1162 359 1412 394">953</td> </tr> <tr> <td data-bbox="467 401 881 436">MCM</td> <td data-bbox="889 401 1154 436">7</td> <td data-bbox="1162 401 1412 436">150</td> </tr> <tr> <td data-bbox="467 443 881 478">HIPCSA</td> <td data-bbox="889 443 1154 478">31</td> <td data-bbox="1162 443 1412 478">44</td> </tr> <tr> <td data-bbox="467 485 881 520">Oral Health</td> <td data-bbox="889 485 1154 520">40</td> <td data-bbox="1162 485 1412 520">65</td> </tr> <tr> <td data-bbox="467 527 881 562">Office Visits/Labs</td> <td data-bbox="889 527 1154 562">185</td> <td data-bbox="1162 527 1412 562">530</td> </tr> <tr> <td data-bbox="467 569 881 604">Total Unduplicated Patients</td> <td data-bbox="889 569 1154 604">212</td> <td data-bbox="1162 569 1412 604">1742</td> </tr> </tbody> </table> <p><b>HOPWA update:</b> In the absence of the HOPWA Representative, no report was presented or received.</p>	Service	5/1/22 thru 12/31/22 Unduplicated Patients	5/1/22 thru 12/31/22 Service Units	Non-MCM	176	953	MCM	7	150	HIPCSA	31	44	Oral Health	40	65	Office Visits/Labs	185	530	Total Unduplicated Patients	212	1742
Service	5/1/22 thru 12/31/22 Unduplicated Patients	5/1/22 thru 12/31/22 Service Units																				
Non-MCM	176	953																				
MCM	7	150																				
HIPCSA	31	44																				
Oral Health	40	65																				
Office Visits/Labs	185	530																				
Total Unduplicated Patients	212	1742																				
(8.0) <b><u>New/Old Business</u></b>	<p><b>Review Scope of Work and Planning Council Activity Timeline (P-CAT) for 2023/2024:</b> The agenda item was deferred to the February Council meeting for discussion.</p>																					
(9.0) <b><u>Announcements by Members</u></b>	<p>The VACAC Committee are requesting help in recruiting consumers to conduct training on Medicaid Unwinding, making sure that they are training other consumers on what is happening with regard to the purging of Medicaid, what it looks like to recertify yearly, and prepare people going forward. There will be a stipend attached. More information will be coming forth.</p> <p>The Co-Chair welcomed, to the Planning Council, Mr. Clifford Bennett who is with Collaborative Research, and Mr. Nick Myers, the new Part C Representative on the Planning Council.</p> <p>Council members were requested to complete the Feedback survey. A new question was included regarding what time for meetings works for individual members. Support Staff would like to know as we move forward with the restructuring of the committees.</p> <p>Regarding an Advisory Board, the Project Officer was not in favor for Norfolk doing an Advisory Board. Restructuring of committees was an alternative on how to engage people and maintain quorums at meetings.</p>																					
(10.0) <b><u>Adjournment</u></b>	<p>With no further business to discuss, a motion was moved by Rhonda and seconded by Lynea to adjourn the meeting. <b>VOTE: ALL IN FAVOUR.</b></p>																					