

FOOD BANK/HOME-DELIVERED MEALS SERVICE STANDARD

Norfolk Transitional Grant Area

Grant Year 2020/21



Service Category Definition – Food Bank/Home Delivered Meals

(HIV/AIDS Bureau Policy Clarification Notice #16-02, Revised 10/22/2018)

Food Bank/Home Delivered Meals refers to the provision of actual food items, hot meals, or a voucher program to purchase food. This also includes the provision of essential non-food items that are limited to the following:

- Personal hygiene products
- Household cleaning supplies
- Water filtration/purification systems in communities where issues of water safety exist

No funds can be used for the following:

- Household appliances
- Pet foods
- Other non-essential products
- Permanent water filtration systems for water entering the house
- Purchase of tobacco or alcohol products
- Direct cash payments to clients to purchase food

Personnel Qualifications

Food bank must be coordinated by a medical or non-medical case manager, referral for health care and supportive services staff, early intervention services staff or registered dietician. All other staff must have:

- A high school (HS) diploma or General Education Development (GED) and one year of experience working with persons living with HIV, or HS diploma or GED and additional health care training;

Sub-recipient Responsibility

Maintain and make available to grantee documentation of:

- Services provided by type of service, number of clients served, and levels of service
- Amount and use of funds for purchase of non-food items, including use of funds only for allowable non-food items
- Compliance with all federal, state, and local laws regarding the provision of food bank, home delivered meals and food voucher programs, including any required licensure and/or certifications

Provide assurance that Ryan White funds were used only for allowable purposes and Ryan White was the payer of last resort.

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Norfolk TGA Care Continuum Performance Measures

(Appendix B: Norfolk TGA Care Continuum Performance Measures)

Standard	Measure
Purchase and distribute vouchers to eligible clients based on need	Documentation of client eligibility, number of clients served, and quantity of services provided
Sub-recipient documents client education on the proper use of food vouchers.	Documentation of client education
Provide assurance that Ryan White was the payer of last resort	Documentation of alternate resources for obtaining food
Provide assurance that food vouchers purchased with Ryan White Part A are used only for allowable purposes	Clients receipts associated with the distributed voucher

HRSA/HAB Performance Measure: HIV Viral Load Suppression (NQF#: 2082)				
Performance Measure/Description	Numerator	Denominator	Exclusions	Goal
Percentage of Food Bank patients who have a HIV viral load less than 200 copies/mL at last HIV viral load test during the measurement year.	The number of food bank patients with a viral load <200 copies/mL at last test during the 12-month measurement period.	All patients with at least one food bank visit during the 12-month measurement period.	None	85%

Approved
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