

**GREATER HAMPTON ROADS HIV HEALTH SERVICES  
PLAANNING COUNCIL  
Membership and Nominations Committee Minutes  
Meeting Via Zoom – Thursday, May 27, 2021: 2:00 p.m.**

**Call to Order/Welcome:**

The virtual meeting was called to order at 2:07 p.m. Beverly, the Co-Chair, welcomed members to the Membership and Nominations Committee meeting and noted that it was her last meeting as member of the Planning Council. As per the Part A Norfolk TGA Bylaws, Beverly was rotating off the Planning Council after serving three-two-year terms, most of which she served as Co-Chair of the Membership and Nominations Committee.

The committee was meeting, among other things, to interview Mr. Jonathan Albright Williams. Mr. Williams was appointed by VDH to fill the slot that was left vacant by Ms. Gloria Robinson, as a Representative for Part B on the Planning Council.

**Moment of Silent Reflection:**

A moment of silent reflection was held for those affected and infected by HIV/AIDS.

**Roll Call:**

The following members were in attendance:

**Present:**

Beverly Franklin  
Rachael Artise  
Lynea Hogan

Jerome Cuffee  
Ashley D.D. Brown

**Absent:**

Rhonda Russell  
Meyoni Beale  
Terry R.J. Carrington  
Lexus Walker  
Cindy Walters

**PC Support/Recipient Staff**

Deryk M. Jackson  
Thomas Schucker  
Marsha D. Butler  
Teresa Malilwe

**Guest/s:**

Jonathan Albright Williams-VDH (Candidate for interview)

**Confirmation of Notice of Meeting Posting:**

There was no response from the Agencies to the notice of meeting posting. However, the Notice of Meeting was posted to the Norfolk TGA website at: [www.ghrplanningcouncil.org](http://www.ghrplanningcouncil.org)

- **New Planning Council Applicant:**

Mr. Williams who was appointed by VDH to be the Part B (VDH) Representative on the Planning Council, a slot left vacant by the resignation of Ms. Gloria Robinson from VDH, responded to the following interview questions:

- His current and/or past volunteerism and community service experience.

- His experiences working with diverse groups.
- Any formal or informal HIV education that he has received.
- His ability to work as a team member of a large and diverse group.
- He described a situation in which he had to deal with someone who was critical, rude and/or inappropriate and what he did to ensure a positive outcome for both himself and everyone else involved.
- When asked, he discussed how he has managed confidentiality issues in the past.
- Finally, after the committee explained the attendance requirements for Planning Council meetings/events, the candidate agreed to make the time commitment for Planning Council meetings and/or events as required.

Because Mr. Williams was appointed by VDH to fill a mandated slot on the Planning Council, it was not necessary for the committee to hold an up or down vote for approval to have him seated as a Planning Council member representing RW Part B (VDH).

**Discuss Co-Chair Nominations:**

Beverly, the Membership and Nominations Committee Co-Chair is rotating off the Planning Council on May 30<sup>th</sup>, 2021, after serving three two-year terms. Gwendolyn, the Planning Council Co-Chair was also rotating off the Planning Council at the end of June after serving three two-year terms as a Planning Council member.

However, as agreed at the last meeting, the Membership and Nominations Committee will roll into the Executive Committee and Cindy will continue as the committee's Co-Chair. One of the Executive Committee Co-Chairs can help chair the meeting if Cindy is not available for a particular meeting.

The committee discussed the nomination of a Planning Council Co-Chair in place of Gwendolyn. A list of Council members who qualify for Planning Council Co-Chair will be emailed to Council members for nominations prior to the June 24<sup>th</sup> Planning Council meeting.

**Any Other Business:**

There was no other business to discuss.

**Next Committee Meeting:**

The next Membership/Nominations Committee meeting will be Thursday, June 24<sup>th</sup>.

**Adjournment:**

With no further business to discuss, a motion was moved by Ashley and properly seconded by Jerome to adjourn the meeting. The motion passed.

Respectfully Submitted

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Beverly Franklin - Co-Chair