

*Lynea Hogan, Meyoni Beale - Co-Chairs*

**Community Access Committee Monthly Meeting**

**NOTES**

Wednesday, November 15, 2023 – 6:00-7:30 pm

Meeting via Zoom Teleconference

**ATTENDANCE**

Members	Present	Absent	Recipient Representatives	Present	Absent
Lynea Hogan	P				
Meyoni Beale	P				
LaQuasia Cotton		A			
Michael Bane (Dr.)		A			
Cora Robinson		A			
Yasmine Black		A			
Gregg Fordham		A			
Ruth Fordham		A			
Denise Owens		A			
Travis Tucker	P				
Sheila Belin		A			
Mishell Whitaker		A			
<b>PC Support Staff</b>					
Deryk Jackson	P				
Teresa Malilwe	P				
<b>Guests: None</b>					

**AGENDA**

Item	Discussion, Motions, and Actions
<b>(1.0) <u>Call to Order and Roll Call</u></b>	The Community Access Committee met virtually via Zoom on Wednesday, November 15, 2023, was called to order at 6:04 p.m.
<b>(2.0) <u>Welcome and Introduction of Guests</u></b>	The Co-Chair welcomed participants to the meeting.
<b>(3.0) <u>Moment of Silent Reflection</u></b>	A moment of silent reflection was observed for those affected and infected with HIV/AIDS.
<b>(4.0) <u>Confirmation of Notice of Meeting Posting</u></b>	There was no confirmation of the meeting posted. However, the notification was posted to the Part A Norfolk TGA Website.

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Communicating the Consumers' Needs and Concerns to the Planning Council.

To Provide a Forum where People Living with HIV/AIDS and their Caregivers feel comfortable raising and framing issues to bring before the Planning Council that directly affect their quality and quantity of Life.

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(5.0) <u>Public Comment And Discussion</u>	There was no public comment.
(6.0) <u>Approval of Minutes of the Previous Meeting</u>	Due to a low number of participants, the committee did not have a quorum to vote on the minutes.
(7.0) <u>CAC Mission Statement</u>	The Community Access Committee’s Mission Statement was read by Lynea.
(8.0) <u>Review Planning Council Activity Timeline</u>	
(9.0) <u>Review P-CAT for Progress</u>	The Community Access Committee was on schedule according to the Planning Council Activity Timeline.
(10.0) <u>Recruitment Efforts</u>  (10.1) <u>Planning For New Grant Year Town Hall Meetings/Sponsors</u>	<p><b>Town Hall Meeting held September 20, 2023:</b></p> <p><b>Recap:</b> 20 registrations were received. 10 individuals attended the event held at the Jordan Newby Anchor Branch Library in Norfolk from 3:00 to 7:00 p.m.</p> <p><b>Topics under Discussion:</b></p> <ul style="list-style-type: none"> <li>• Food Voucher Program</li> <li>• Case Management and <i>How to get the Most out of your Visit with Your Case Manager.</i></li> <li>• Housing – Was not presented due to time constraints</li> <li>• Transportation</li> </ul> <p><b>Request for Refreshments/Meals:</b> The food/refreshments were provided by ViiV Pharmaceutical Company.</p> <p>Overall, participants gave good reviews of the event. Two participants indicated an interest in joining the Planning Council one of whom has already been interviewed by the Executive Committee.</p> <p><b>Members’ Opinion:</b> It was a great event</p>

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	<p>Consumer participation was good Arrangements should be made to have a presentation on Housing Services.</p> <p><b>Social Event:</b></p> <ul style="list-style-type: none"> <li>• The committee was requested to bring a list of ideas by the beginning of the year and do some research on educational topics for discussion at meetings/events.</li> </ul> <p><b>Committee Plans for 2024:</b></p> <ul style="list-style-type: none"> <li>• Presentation on Housing</li> <li>• Information about HIV and Aging</li> <li>• Discussion on Transportation; which is always an issue</li> <li>• Focus on recruitment for both the committee and the Planning Council by sometimes arranging group events such going to movies and/or Theme Parks-Six Flags, etc...</li> </ul> <p><b>Recruitment and Membership:</b> To encourage participation, look for suitable space for in-person meetings, such as the AIDS Resource Center.</p>
(11.0) <u>New/Old Business</u>	
(12.0) <u>Announcements by Members</u>	There were no announcements
(13.0) <u>Adjournment</u>	With no further business to discuss, the meeting was adjourned.

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