

**THE GREATER HAMPTON ROADS HIV HEALTH SERVICE
PLANNING COUNCIL
Community Access Committee Meeting Minutes
Meeting Held Via Zoom – Wednesday, April 13, 2022 – 6:00 P.M.**

Call to Order:

The Community Access Committee meeting, was called to order at 6:08 p.m. The following participants were in attendance:

In Attendance:

Meyoni Beale
Gregg Fordham
Ruth Fordham
Lynea Hogan
LaQuasia Cotton

P.C. Support Staff:

Teresa Malilwe

Moment of Silent Reflection:

A moment of silent reflection was observed for those infected and affected by HIV/AIDS.

Review Planning Council Activity Timeline:

- Plan and Coordinate quarterly Consumer Forum
- Host Quarterly Consumer Forum
- Conduct Consumer Satisfaction Survey
- Compile unresolved Issues in Parking Lot

Review and Approval of Minutes:

The committee did not have a quorum to vote on the minutes.

Old Business:

- **Consumer Forum/Town Hall:**

Due to other commitments by the Co-Chair, the committee accepted the recommendation to move the two-day Town Hall meeting to April 26th and 27th.

Dr. Bane completed his presentation. The presenters will meet to have a practice run of their presentations on Friday, April 15th at 6:00 p.m.

The evaluation questions were presented to the Planning Council and were approved with minor revisions.

Since it was late for the Town Hall meeting, the Consumer Survey will be administered to the community before the Statewide Consumer Retreat in June.

The committee reviewed the revised flyer for the Town Hall meeting. A request will be made to the Planning Council Co-Chair, for the Executive Committee to review the flyer

and send in their evote. It was agreed to have the flyer out by Monday, April 18th to give the community enough time for registration and also for providers to disseminate the information to their clients. Because of limitations with regards to registration by Microsoft Teams, the Co-Chair will, after consultations with the Council Chair, reach out to Part B to see if they can offer some assistance regarding a link for registration and accessing the Forum. In the meantime, the committee will use a Google link on the flyer.

Committee Budget Request for 2022/2023:

The committee was not sure that the budget request for the Community Access Committee was submitted to the Recipient's Office. Support Staff will follow up with the Recipient Staff about the committee's budget request. The committee co-chair will reach out to the Council Co-Chair about how to make the Quality Improvement/Strategic Planning (QISP) Committee project, a part of the Community Access Committee (CAC) Statewide Consumer Retreat, in order to enable the committee access some of the funds that the QISP committee asked for, for their annual budget.

Statewide Consumer Retreat:

The Co-Chair noted that she reached out to Part B for assistance with transportation to the Retreat in Wakefield. VDH indicated that they are working on their incoming grant year and do not, currently, have funds for transportation. However, VDH will wait to see if there are funds left over at any of their agencies as they close on the 2021/2022 grant year. VDH encouraged the committee to take charge of arranging/linking ride sharing among participants and make some changes to the application to include transportation. The committee was also encouraged to collaborate with VACAC who have a regional representative in each of the five regions. If VACAC Representatives will be the regional transportation coordinators, the committee agreed to guarantee them a spot/room at the event.

Gregg will also reach out to churches in the area and some fraternities, for assist with transportation to Wakefield.

Retreat Video:

Lynea is making efforts to see if she can recreate another video, because she cancelled her subscription to doodley, the platform she used to create the original video. The old video is still available, however, and will be played at the upcoming Town Hall.

Presenters:

Ms. Johnson, who works in HIV/AIDS Criminalization Policy, agreed to attend the Retreat and make a presentation. Details of the Retreat and presentation will be submitted to Ms. Johnson as soon as they are finalized. With regard to other topics, the committee is still sourcing for presenters to fill in the slots. Lynea has also reached out to a pharmaceutical company to see if they would be willing to sponsor a table. Still waiting for a response.

Any Other Business/Announcements:

There was no other business to discuss and no announcements.

Next Meeting Date:

The next committee meeting will be Wednesday, May 11th, at 6:00 p.m.

Adjournment:

With no further business to discuss, the meeting was adjourned.

Respectfully submitted,

Lynea Hogan --Co-Chair

Meyoni Beale – Co-Chair