

**GREATER HAMPTON ROADS HIV HEALTH SERVICES
PLANNING COUNCIL
Membership and Nominations Committee Minutes
Meeting Via Zoom – Thursday, January 28, 2021**

Call to Order:

In the absence of the Membership and Nominations Committee Co-Chairs, Gwendolyn, the Planning Council Co-Chair, called the meeting to order at 2:21 p.m. The members present held an informal meeting because of lack of a quorum.

Moment of Silent Reflection:

A moment of silent reflection was held for those affected and infected by HIV/AIDS.

Roll Call:

The following members were in attendance:

Present:

Rhonda Russell
Lynea Hogan
Gwendolyn Ellis-Wilson
Ashley Brown

P.C. Support Staff:

Deryk M. Jackson
Thomas Schucker
Marsha Butler
Teresa Malilwe

Absent:

Cindy Walters
Beverly Franklin
Syreeta Dawkins

Terry R.J. Carrington
Jerome Cuffee
Meyoni Beale

Planning Council Support Staff Report:

- **Resignation from the Planning Council:**

One Planning Council member relocated to Richmond and no longer lives in the area. He, however, indicated that he will be attending Community Access Committee meetings and helping with the Committee activities when needed.

The Planning Council is currently under the minimum required membership number of fourteen (14). The required minimum number of Council members is fifteen (15). Currently, the Council is at 35% unaligned consumers. This number is expected to fall to 32%.

- **New Planning Council Applicant:**

A former Council applicant expressed interest in reapplying for membership and will be attending the next Planning Council meeting as a guest. The individual identifies himself as an unaligned consumer and is very involved in the CPG and has been for some time. He is also very involved in a lot of advocacy work around the State.

- **Planning Council Training:**

The Planning Council will be utilizing the Google Classrooms system of training and will no longer use LMS system. Google Classrooms is more user friendly.

Membership Recruitment Efforts:

A review of the Norfolk TGA Matrix indicated that the following mandated slots are vacant:

Category 15: Representatives of Formerly Incarcerated:

Ashley will work to help the committee identify an individual to fill the slot for the formerly incarcerated.

Category 10: State Government – State Medicaid Agency:

State workers were currently focusing on the COVID-19 pandemic issue.

Category 8: Affected Communities, such as Historically underserved groups and Subpopulations and people with HIV disease:

This is a category for representatives of affected individuals also; a partner, or parent of an infected person. The committee was requested to encourage people to join the Planning Council as the membership numbers are slowly going down. The number of unaligned consumers, currently at 35%, will potentially go down to 32%.

Category 13: The two individuals who served in this category are no longer on the Council.. One of the two members rotated off the Council and the other individual moved out of the area.

After extensive discussion about filling the mandated slots, especially categories 7 and 13, the committee agreed to send letters of invitation to eligible people and/or organizations to apply for Planning Council membership or to help by identifying someone from their organization/s willing to apply for membership. The letters of invitation should go out by March 1. Support Staff will submit a draft of the letter to the committee for review and approval before it is sent out.

Category 16: Hepatitis C Co-Infection:

This can be filled by someone who is already in either category 8, or 15.

- **Planning Council Membership Application:**

A recommendation by Support Staff to put the application form for Planning Council membership into a survey monkey format was accepted by the committee.

Public Comment and Discussion:

There was no public comment or discussion.

Adjournment:

With no further discussion, the meeting was adjourn.

Respectfully Submitted

Gwendolyn Ellis-Wilson – P.C. Co-Chair