

**GREATER HAMPTON ROADS HIV HEALTH SERVICES
MINUTES OF THE PLANNING COUNCIL
Thursday, July 29, 2021: 5:00 p.m.**

Call to Order: The Planning Council virtual meeting for the Greater Hampton Roads HIV Health Services Planning Council, held via Zoom on Thursday, July 29, 2021 was called to order at 5:05 p.m.

Present:

Clay Porter
Jerome Cuffee
Jonathan Albright Williams
Lisa P. Laurier
Lynea Hogan
Meyoni Beale
Rachael Artise

Absent:

Lexus Walker
Terry R.J. Carrington
Syreeta Dawkins
Ashley D.D. Brown
Cindy Walters
Davon White
Rhonda Russell

Guests:

Walton Rouse-EVMS
Doris McNeill-LGBT Life Center
Michael Sanders- LGBT Life Center

Recipient Staff

Christine Carroll

P.C. Support Staff

Deryk M. Jackson
Thomas Schucker
Teresa Malilwe

Moment of Silence and Reflection:

A moment of silent reflection was observed for those affected and infected by HIV/AIDS.

Confirmation of Notice of Meeting Posting:

The notice of the meeting was posted to the Norfolk TGA website: www.ghrplanningcouncil.org. There was no response to the notice of meeting posted.

Public Comment and Discussion:

There was no public comment or discussion.

Review of Minutes:

After review of the minutes, a motion was moved by Meyoni and seconded by Jonathan to approve the minutes as written. The motion passed.

Planning Council Activity Timeline (P-CAT)

For the month of July, the Planning Council will:

- Receive monthly reports from Standing Committees
- Hear Program Updates and Collaboration with the Recipient's Office
- Review and Resolve Parking Lot Items
- Approval of new Planning Council members

The Planning Council was in the process of preparing for the PRSA Session scheduled for August 19th and 26th. The Recipient and Planning Council Support Staff are currently putting together

the packets for the PSRA Session and will be mailed out to Council members prior to the Session. Updates to contact information will be captured during the registration process.

Committee Reports:

Community Access Committee:

The Community Access Committee met on Wednesday, July 14th and continued discussing the upcoming Statewide Consumer Retreat. This will be an in-person Retreat, scheduled for October 9 and 10 in Wakefield, Virginia. The committee discussed the agenda and guest speakers for the Retreat and are working on finalizing that.

The committee was in the process of holding a virtual Town Hall prior to the Retreat. After further discussion, the committee agreed to cancel the event and instead focus on promoting and finalizing the in-person Statewide Consumer Retreat.

The committee worked on creating an animated doodle video promoting the upcoming Retreat. The committee is still working on that project and hope to have it posted on the Planning Council website and possibly a U-Tube site for people to get information about registration, venue, date, etc...

The Consumer Survey tool has been finalized. The committee is working to incorporate a possible incentive, after which it will be presented to the Executive Committee for approval and distributed to consumers in the Region.

The committee continued to discuss the need for a new Committee co-chair to replace Lynea who is considering stepping down due to other commitments.

The next committee meeting will be August 11th at 6:00 p.m.

Membership and Nominations Committee:

The Membership and Nominations Committee/Executive Committee, met on July 29th at 3:30 p.m.

The Membership and Nominations Committee was scheduled to interview Dr. Bane who was unable to attend due to a scheduling conflict. Three members of the committee will be available to interview the applicant at a later date.

It was noted that membership on the Council was low. Council members were, therefore, requested to assist with recruitment efforts.

Quality Improvement/Strategic Planning (QISP) Committee:

The committee met on July 20th and had continuing discussion about the Triennial Needs Assessment. The committee reviewed the Grant Guidance and discussed creative ways to reach consumers who are not virally suppressed in the Norfolk TGA Ryan White Program. For training purposes, Support Staff will present the RW HIV/AIDS Program Part A HIV Emergency Relief Grant Program – Funding Opportunity Number: HRSA 22-018 at the upcoming Council meeting.

Priorities, Allocations and Policies Committee:

The committee met as scheduled at 3:00 p.m. The committee reviewed and discussed the re-allocation request presented by the Recipient. The Committee presented a motion, which was properly seconded by Meyoni:

- To move \$12,000.00 from Transportation Services into Regular EIS.

The motion to reallocate \$12,000.00 from Transportation into Regular EIS passed with:

- 0-Nays
- 0-Abstentions

The Committee reviewed the monthly Expenditure Summary Report for the period ending May 31, 2021. The overall expenditure was at 20%, and the target was at 25%. Some service categories were at 0% expended, specifically:

- Drug Reimbursement: 0%
- Housing: 0%

The two service categories are under review at the City of Norfolk’s Purchasing Department and will go out as an RFP when the review is over. There will be additional reallocation requests later as the need arises. Basically, some service categories are near the target expenditure and others are either below or over the target.

Program Updates:

Part A Program Manager’s Report:

The Program Manager announced the retirement of Mr. Robert Hargett from the City of Norfolk Ryan White Program. The names of five shortlisted applicants will be submitted to Human Resources for interviews. Staff will chip in to help with the workload and make an easy transition for whomever will be selected to fill the position.

Part B Update:

As presented by the Part B Representative on the Council; below are the updated numbers for clients enrolled in VA MAP as of July 27, 2021 and living in the Norfolk TGA. Please note that the Medicaid numbers are for VA MAP clients who are confirmed to be enrolled in Medicaid and should be transitioning out of the program.

| Program | n | percent |
|--------------------|-----|---------|
| ICAP | 137 | 11.39 |
| MPAP | 185 | 15.38 |
| Direct ADAP | 462 | 38.4 |
| ACA | 369 | 30.67 |
| Medicaid Expansion | 50 | 4.16 |

Data are as of 7/27/2021

With this report, VDH is requesting help from Ryan White Case Managers in the TGA and the Commonwealth in general to get clients enrolled into either Medicaid or the ACA. He noted that enrolment for 2021 has been extended again under the current Administration. VDH is gearing

up for ACA open enrolment for calendar year 2022. ADAP clients without insurance should be referred to Benalytics for insurance enrolment assistance in Medicaid and ACA coverage. VDH needs Case Managers to document the encounters they have with clients asking about their health insurance, and document when they make referrals to Benalytics with clients for their insurance enrolment. This will help VDH to show HRSA that VDH is doing everything to get clients enrolled in Medicaid and/or ACA.

The Part B Representative on the Council announced that Ms. Rebecca Risker is the new Lead Services Coordinator at the Virginia Department of Health for Ryan White Part B. She will be assisting with RW Part B Contracts and Services Coordination throughout the State.

The Part B Representative thanked the Norfolk TGA Ryan White Part A for assistance in providing the WICY data in a timely manner which enabled Part B to complete the Annual Progress Report to HRSA well before the due date of Friday, July 30th.

Part B will hold a Public Hearing on August 26th. Further information will be emailed to Support Staff for dissemination to the Planning Council.

Part C Update:

The following is a summary report of Ryan White Part C, EIS activities from May 28, 2021 through July 28, 2021.

1. The Part C resident geographical area covers patients residing in the following areas:
 - a. Norfolk TGA,
 - b. State of Virginia, and
 - c. North Carolina, inside and outside of Currituck County
2. The award performance period is May 1 through April 30.
3. Costs not covered by Parts A and B
 - a. Parts A and B claims paid after those grants closed but before the Part C closes. Mental health and other cost shares are examples.
 - b. Costs for TGA patients not covered by Part A due to limited TGA funding
 - c. Costs for oral health provided non-TGA providers
 - d. Costs for rare other services needed but not covered by Parts A or B. An example is transportation or food assistance for a North Carolina patient that resides outside of the TGA.
4. The below data covers patients served during the period between May 28, 2021 through July 28, 2021.

| Service | 05/28/2021 through 07/28/2021 | | | |
|------------------------------------|--|--|--|--|
| Non-MCM | 80 | | | |
| Foodbank | 0 | | | |
| HIPCSA | 2 | | | |
| Oral Health | 11 | | | |
| Office Visits/Labs | 26 | | | |
| Medical Transportation | 0 | | | |
| Total Unduplicated Patients | 103 | | | |

HOPWA Update:

In the absence of the HOPWA Representative, there was no HOPWA update presented to the Planning Council.

Planning Council Training:**Ryan White HIV/AIDS Program Part A HIV Emergency Relief Grant Program:**

Funding Opportunities Number: HRSA-22-018:

The Planning Council Support Staff presented a brief summary of the Ryan White Part A Grant Notice or Notice of Funding Opportunity. This year, for the first time, the Grant Application will be for a three-year process. Therefore, the Grant score for this year will be for a period of performance March 1, 2022 through February 28, 2025.

The report gives an insight of the Recipient Office's roles and responsibilities in tracking and maintaining the grant throughout the years.

The total funding ceiling for the next grant year is \$6,043,710 which includes a cap of \$548,342 in MAI. The presenter reminded Council members that there are sixteen (16) jurisdictions; Cities, and Counties that the Part A Norfolk TGA is responsible for across the Commonwealth of Virginia, including Currituck County in North Carolina. The report includes what the roles and responsibilities are legislatively for providing Ryan White Services within the TGA.

This is an Emergency Relief Grant for people who are HIV positive in an EMA/TGA. The grant funds, therefore, should be used to assist eligible jurisdictions to enhance their comprehensive continuity of HIV care based on the needs of the population through the three components of the award (Formula, Supplemental and MAI).

Support Staff noted that during the Technical Assistance Call with HRSA/HAB, EMAs/TGA were encouraged to work with State partners in utilizing CDC Continuum of Care data. This will help to identify the needs, barriers and gaps for the Unmet Need of those particular populations.

Because of the complexity of the Unmet Need, Support Staff recommended keeping this as a continuation talk in each of the Planning Council meetings. When the three sub-populations of focus have been identified, the Council should look at where the TGA is going with the data and how the populations are being addressed, how the TGA is moving along with the Continuum of Care with the sub-populations, and what the outcomes are.

Support Staff and the Recipient Staff will be working on identifying the Unmet Need, identifying the health disparities amongst the three populations of focus, and determining, data wise, what the three sub-populations of focus will be, and these will be announced by the October meeting.

In the Unmet Need population, it was recommended looking at what those Care Continuums look like and eventually being able to pull out specific geographical locations, identify three to five zip codes that the Council can focus EIS in off of new incidence or people who are non-virally suppressed in the program, identify those areas as well and work on them as an Unmet Need.

Support Staff also discussed the Planning Council responsibilities, the Resource Inventory, Core Medical Services Waiver, the Resolution of Challenges, the Clinical Quality Management Program, and the Grant Administration.

The due date for the Applications under this NOFO is October 6, 2021. At the conclusion of the summary presentation, the Chair thanked Support Staff for the presentation which was both educational and informative.

Reminder of Upcoming Planning Council Meetings:

- **Thursday, August 19th – 9:00 a.m. to 12:00 noon:**
The PSRA Mandatory Training and Data Sharing
- **Thursday, August 26th – 9:00 a.m. to 12:00 noon:**
PSRA Session

Adjournment:

With no further business to discuss, a motion was moved by Meyoni and seconded by Jonathan to adjourn the meeting. The motion passed.

Respectfully Submitted:

Jerome Cuffee – P.C. Co-Chair

Rachael Artise – P.C. Co-Chair