

**GREATER HAMPTON ROADS HIV HEALTH SERVICES
MINUTES OF THE PLANNING COUNCIL
Thursday, June 24, 2021: 5:00 p.m.**

Call to Order: The Planning Council virtual meeting for the Greater Hampton Roads HIV Health Services Planning Council, held via Zoom on Thursday, June 24, 2021 was called to order at 5:05 p.m.

Present:

Ashley D.D. Brown
Cindy Walters
Jerome Cuffee
Jonathan Albright Williams
Lisa P. Laurier
Lynea Hogan
Rachael Artise
Rhonda Russell

Absent:

Lexus Walker
Davon White
Meyoni Beale
Syreeta Dawkins
Terry R.J. Carrington

Recipient Staff

Christine Carroll
Robert Hargett

Guests:

Kristen Donovan-VDH
Tonya Pacelli-VDH
Beverly Franklin-EVMS

P.C. Support Staff

Deryk M. Jackson
Thomas Schucker
Teresa Malilwe

Moment of Silence and Reflection:

A moment of silent reflection was observed for those affected and infected by HIV/AIDS.

Confirmation of Notice of Meeting Posting:

The notice of the meeting was posted to the Norfolk TGA website: www.ghrplanningcouncil.org. There was no response to the notice of meeting posted.

Public Comment and Discussion:

There was no public comment or discussion.

Review of Minutes:

After review of the minutes, a motion was moved by Ashley and seconded by Cindy to approve the minutes as written. The motion passed.

Planning Council Activity Timeline (P-CAT)

Committee Reports:

Community Access Committee:

The Community Access Committee met as scheduled on Wednesday, June 9th. The committee discussed, reviewed, and revised the consumer survey which the committee is working on. Once approved, it will be computed into a survey monkey for consumers.

The committee continued planning for the virtual Town Hall scheduled for August. The date has not yet been finalized. The committee created an ad hoc committee to work on the different topics for the virtual Town Hall. However, the first meeting was cancelled.

The committee discussed the upcoming Statewide Consumer Retreat in Wakefield, scheduled for the weekend of October 9th and 10th. This is planned to be an in-person Retreat. Donation Letters were sent out to Pharmaceutical Companies to assist with funding for the Retreat.

Lynea reiterated her decision to step down as the committee Co-Chair and asked for someone to volunteer and step up as Co-Chair of the Committee. This discussion is still open for review at the next committee meeting on Wednesday, July 14th.

Membership and Nominations Committee:

The committee, which is now combined with the Executive Committee, met as scheduled and discussed scheduling an interview for a new applicant. The committee also reviewed the matrix for the Federal mandate. It was noted that the Planning Council is below the minimum membership requirement. Everyone was, therefore, tasked to assist with recruitment efforts for new members.

There will be two new members of the Council at the next meeting. As has been the case, the two new appointees will be placed and will be expected to participate on the Membership and Nominations Committee for, at least, six months. The new members are free to attend any other committee meeting. However, their attendance will be recorded at the Membership and Nominations Committee.

Quality Improvement/Strategic Planning (QISP) Committee:

The committee met as scheduled on Tuesday, June 15th. The committee did not have an official meeting because of lack of a quorum.

As requested, Support Staff emailed the Service Standards of Care for further and final review.

The next committee meeting will be Tuesday, July 20th, at 4:00 p.m.

Priorities, Allocations and Policies Committee:

The committee met as scheduled at 3:00 p.m. Thursday, June 24th, prior to the Membership and Nominations Committee/Executive Committee meeting. The committee discussed changing the date for the Priority Setting and Resource Allocations Process from July to August 19th and August 26th.

The Planning Council voted to approve the recommendation by the Priorities, Allocations and Policies Committee which was seconded by Cindy to change the PSRA Process dates from July to August 19th and 26th. Order of business will be as follows:

- **Thursday, August 19th, from 9:00 a.m. to 12:00 noon:**
Mandatory PSRA training and data sharing session

- **Thursday, August 26th, from 9:00 a.m. to 12:00 noon:**
PSRA Session

The Committee reviewed the monthly Expenditure Summary Report for the period ending April 30, 2021 dated June 16, 2021. The overall expenditure was at 14%, and the target was at 17%.

Program Updates:

Part A Program Manager’s Report:

The Recipient’s Office are still waiting for the Purchasing Department to put out the RFP for the Housing Services, and Drug Reimbursement.

The Program Manager noted that the Deputy City Manager, Mr. James Rogers, will be retiring from the City of Norfolk on August 1st. Mr. Rogers was the City Manager’s Liaison with the Planning Council. The Council will, therefore, be having another Liaison, Ms. Pope.

Staff are still working remotely. Staff can come into the office but are not encouraged to spend too much time in the building.

Part B Update:

Support Staff did not receive any update from Part B. However, Jonathan gave a brief update of the numbers for clients enrolled in VA MAP as of June 22, 2021 and living in the Norfolk TGA.

Please note that the Medicaid numbers are for VA MAP clients who are confirmed to be enrolled in Medicaid and should be transitioning out of the program.

Program	n	percent
ICAP	136	11.38
MPAP	185	15.48
Direct ADAP	457	38.24
ACA	365	30.54
Medicaid Expansion	52	4.35

Mr. Williams announced that VDH has recruited a new Assistant Director of Medication Access, Ms. Kimberly Eely. She starts in her new official role on Friday, June 25th.

Part C Update:

In the absence of a Part C Representative, no Part C update was presented to the Council.

HOPWA Update:

The HOPWA Representative noted that in the past year, the HOPWA Program had available, in regular HOPWA funding, about \$1.8 million. The Program expended \$1.4 million and will carryover, about \$400,000 into the new year to add with the new funds. One of the reasons was HOPWA had also received \$250,000.00 in HOPWA CARES Act Funding. The Program utilized the funds for hoteling, to do non-congregate sheltering, emergency transition housing, etc... HOPWA has expended the entire amount of the HOPWA CARES spending and there was no additional funds in the American Recovery Plan Act for HOPWA as well.

HOPWA has provided assistance to 190 households so far and are anticipating, when the housing moratorium is lifted, that HOPWA will have an additional influx of people who will be needing housing.

HOPWA has provided an additional 30 households with emergency transitional housing assistance with special sheltering, and hoteling as well.

In response to questions from participant/s, Cindy stated that there was an increase in the HOPWA award for the new year. HOPWA received, in addition to the \$400,000 in carryover, about \$2.1 million in funding for the 2021/2022 new year. Consistently, in the Entitlement Grant for HOPWA, the Program has received increased funding each year for the past seven years. There has been some talk about using some of the HOPWA funds for development to increase new units.

Not all the funds go out to sub-recipients. Some of it include potential development costs as well as administrative fees, called the Resource Identification Activities.

Cindy announced that in recognition of the National HIV Testing Day, the Virginia Department of Human Services, will be offering HIV free testing on Tuesday, June 29th from 9:00 a.m. to 3:00 p.m. at the Virginia Beach D.H.S. Administration building, located at 3432 Virginia Beach Blvd. The internal news release will be emailed to Support Staff to disseminate to the Planning Council for information.

New Business:**Nominations for Planning Council Co-Chair:**

There were three names, on the ballot, of Planning Council members who are eligible for the position of Co-Chair:

1. Lisa P. Laurier
2. Ashley D.D. Brown
3. Jerome Cuffee

At the end of the tally, congratulations were due to Jerome Cuffee who was elected Co-Chair of the Planning Council.

Announcements by Members/Public Comment and Discussion:

There were no announcements by members and no public comment and discussion.

Adjournment:

With no further business to discuss, a motion was moved by Ashley and seconded by Cindy to adjourn the meeting. The motion passed.

Respectfully Submitted

Rachael Artise – Co-Chair