

**Greater Hampton Roads HIV Health Services Planning Council**  
**Quality Improvement & Strategic Planning Committee Meeting**  
Norfolk Department of Human Services, 741 Monticello Avenue  
**Thursday, April 16, 2015 – 4:00 p.m.**

**Call to Order:** The meeting was called to order at 11:43 a.m.

**Moment of Silent Reflection:** A moment of silent reflection was observed for those affected and infected by HIV and AIDS.

**Welcome/Introductions:** The chair welcomed the members to the meeting. The Roll was called and the following committee members were present:

**Present:**

Stacie Walls-Beegle	Jonathan Spain
LuAnn Gahagan	Andre B. Christian
Catherine Derber	Cynthia Banks ( <i>by teleconference</i> )
Jenny Carter	Doris McNeill
Gloria Anderson	Robert Bailey
Charmaine Brown	Franklin Todd England
Tanya Kearney	Marsha Butler-Grantee Staff
Jacquelyne Wiggins-Grantee Staff	Jeff Daniel-PC Support

**Excused:**

Jerome Cuffee	Beverly Franklin	Julie Newsome
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The *Quality Improvement and Strategic Planning Committee* was meeting for the first time, as agreed at the last joint meeting; to merge the Care Strategy Committee with the Needs Assessment and Comprehensive Planning Committee.

**Review of Minutes:** The minutes from the last meeting were reviewed. A motion was presented by Robert and properly seconded to approve the minutes as written. The motion passed.

**New Business:**

*Review Implementation of Health Care Reform/National HIV/AIDS Strategy Impact to Ryan White:* Going forward, the Planning Council will be focusing on the implementation of the Affordable Care Act and its impact on persons living with HIV/AIDS in Hampton Roads. To do that, the Continuum of Care will be the main focus.

At the last Council meeting, the VDH Representative went over last year's insurance enrollees versus this year's. More people enrolled during this year's open enrolment period. The challenge, therefore, is that there are now fewer people using Ryan White Part A services, including some service delivery issues pertaining to co-pays.

The Grantee's expenditure report indicates that there is money left over, as a result of the impact of the Affordable Care Act. As a result, the Council, should look at what other areas in the Continuum where resources can be reallocated in order to have better outcomes, and also address concerns regarding co-pays. LuAnn noted that after the

open enrollment period patients that come into care will use Ryan White Part A services for that period. The Planning Council should have this data for planning purposes. In this regard, the VDH Representative will, initially, be requested for data on the newly diagnosed, by month or, at least, by quarter.

*Continuum of Care:* The committee reviewed and extensively discussed the Continuum of Care and noted that the Norfolk TGA adopted the HRSA definition of Out of Care. The Committee's focus should be to have the current 24.9% virally suppressed as high as possible. In response to a question regarding the Department of Defense and the VA's reporting of numbers, Jeff will ask the VDH Representative on the Council for the monthly HIV diagnosis data; and will also find out if the Department of Defense is reportable.

*Review of the Comprehensive Plan:* The TGA is waiting for the Comprehensive Plan Guidance from the Federal Government, which is still in the process of being drafted and is expected either at the end of May or early June. The Plan is not due until August 2016. There is talk of doing a joint Comprehensive Plan with Prevention with Parts A, B, C, and D; and Prevention on the CDC side. The committee will start introducing the Comprehensive Plan in subsequent meetings with regard to goals and objectives from the last Comprehensive Plan.

*Determine Specific Plan-Do-Study-Act (PDSA) Initiatives and Review Results:* There is a state-wide PDSA that is coming out for this year and they are looking at medication treatment adherence. All Norfolk TGA Part A Ryan White providers will be involved in the process. Usually providers do individual PDSA based on their quality data from last year. EIS was done last year and presented by Training Resources Network, Inc. last month. When Marsha meets with providers, they will look at their data and do a PDSA based on their agency data. Based on the site visit which was reviewed by the committee in March, each individual agency has a PDSA under the Quality Management side of the Grantee as far as the Plan Do Study Act which analyses some weaknesses and tries to increase the outcomes. Going forward, the committee should look at the March audit results, and work with the Grantee/providers to improve on areas that had weak scores. The committee will, therefore, review in detail, the audit findings at the May meeting.

*Coordinate Data Provision on Outcomes to PAP Committee for PSRA Process:* It is necessary for the quality improvement outcomes to flow over to the Priorities, Allocations, and Policies Committee for the Priority Setting and Resource Allocations Process scheduled for some time in July. In order to show collaboration, it is recommended that the committee share the information from the site visits which will be used as a data set for the PSRA process.

#### **Old Business:**

*Update Service Category Definitions:* Some committee members expressed concern about deductibles and co-pays in some service categories including the HIPCSA line item.

*Standards of Care:* In order to track "action taken" on standards of care, a grid will be created by Support Staff which will include the last date of the update, and the revisions that were recommended. Initially, the committee will review the Health Insurance

Premium and Cost Sharing Assistance (HIPCSA). The HIPCSA Standards of Care will be sent out prior to the meeting for review by the committee.

*Request for CAREWare Data:* Marsha wanted to know what CAREWare data the committee will want for the PSRA Process. The CAREWare data request will be included in the May committee's agenda.

**Any Other Business:**

There was no other business to discuss.

**Date of Next Meeting/Adjournment:** The next meeting will be on May 21, 2015 at 4:00 p.m. With no further business, a motion was moved by Robert and properly seconded by Doris to adjourn the meeting. The motion passed.

Respectfully submitted:

LuAnn Gahagan-Chair