



**Greater Hampton Roads HIV Health Services Planning Council
Quality Improvement & Strategic Planning Committee Meeting**
Norfolk Department of Human Services, 741 Monticello Avenue
Thursday, May 21, 2015 – 4:00 p.m.

Call to Order: The meeting was called to order at 4:06 p.m.

Moment of Silent Reflection: A moment of silent reflection was observed for those affected and infected by HIV and AIDS.

Welcome/Introductions: The chair welcomed the members to the meeting. The Roll was called and the following committee members were present:

Present:

LuAnn Gahagan	Beverly Franklin
Jenny Carter	Andre Christian
Jerome Cuffee	Charmaine Brown
Gloria Anderson	Doris McNeill
Catherine Derber	Katrina Fontenla
Jacquelyne Wiggins-Grantee Staff	Marsha Butler-Grantee Staff
Teresa Malilwe-PC Support Staff	Jeff Daniel-PC Support

Excused:

Stacie Walls-Beegle	Cynthia Banks
Robert Bailey	Franklin Todd England

Absent:

Jonathan Spain	Tanya Kearney	Julie Newsom
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Kimberly Sparrow attended the meeting as a guest.

Review of Minutes: The minutes from the last meeting were reviewed. A motion was moved by Jenny to approve the minutes as written and was seconded by Katrina. The motion passed.

Review the P-CAT: The committee reviewed the agenda in accordance with the committee's activities on the P-CAT. The Grantee Staff requested the following items to be deferred to either the June or August meeting:

- Determine Focus of Standard of Care/Performance Measure Site Visits
Site visits usually start in September
- Update Service Category Definitions:
The TGA uses HRSA Definitions. However, it was agreed that the committee should review and update the Service Category Definitions starting at the June committee meeting. The Service Category Definitions need to be aligned with the TGA's Standards of Care. The Service Category Definitions should be much more narrow-based on what the TGA does. That is, they should define what services are offered in this area via Ryan White Part A. Katrina will bring the new Part B Service Definitions for the committee's review so that service delivery is uniform between the two programs.

New Business:

Refine Standards of Care

(Health Insurance Premium & Cost Sharing Assistance Standards of Care): The committee reviewed the HIPCSA Standards of Care. Contrary to the HRSA/HAAB Definition of Service, it was noted that patients had \$6,450 of deductibles to pay. This is because, initially, the committee did not anticipate that the Ryan White ADAP patients would transition into the Affordable Care Act (ACA) Insurance. The committee discussed co-pays and co-insurance and noted that the Norfolk TGA Ryan White Part A pays for doctor visit co-pays, lab co-pays, specialty care co-pays, prescription co-pays, and mental health co-pays. In this regard, it was recommended that the HIPCSA service category definition should change to read as follows:

- *“The City of Norfolk/Ryan White Part A TGA has elected to provide Health Insurance Premium & Cost Sharing services for Medical: lab co-pays, specialty care co-pays, prescription co-pays, and mental health co-pays and co-insurance.”*

After extensive discussion of the HIPCSA Standards of Care, the committee accepted the recommendation for the Grantee’s Office to convene workgroups to update the Standards of Care. In this regard, the Grantee Staff will send out invitations to providers, consumers and Planning Council members. Marsha will also present a schedule of the Standards of Care to be review at the next committee meeting. The workgroups will be open to the public.

Compile Unresolved Issues in Parking Lot:

Data From VDH: At the last meeting, the committee requested data from VDH regarding the number of people that come into care after the Affordable Care Act (ACA) Enrollment period. Katrina discussed the requested data, copies of the document showing “Newly Diagnosed HIV Disease Cases in the Norfolk TGA by month of Diagnosis, 2014 was distributed to committee members for review. It was noted that in 2014, there were 317 new HIV cases excluding new to care.

The committee asked Katrina for the age, gender demographic breakdown of the newly diagnosed, trends from 2012, 2013, and 2014, and also transmission mode for review at the next meeting.

Any Other Business:

With regard to LuAnn’s request to add a medication to the Formulary for seizures, the Grantee’s Office stated that there is the exception based policy where providers can use exception based forms to resolve such requests.

Date of Next Meeting/Adjournment: The next meeting will be on Thursday, June 18, 2015 at 4:00 p.m. With no further business, a motion was moved by Katrina and properly seconded by Dr. Derber to adjourn the meeting. The motion passed.

Respectfully submitted:

LuAnn Gahagan-Chair