

# **Greater Hampton Roads HIV Health Services Planning Council**

## **Quality Improvement & Strategic Planning Committee Meeting**

Norfolk Department of Human Services, 741 Monticello Avenue

**Thursday, April 21, 2020: 4:00 p.m.**

**Call to Order:** The Quality Improvement & Strategic Planning Committee held a virtual meeting via Zoom Services on April 21, 2020. The meeting was called to order at 4:06 p.m.

### **Roll Call:**

The roll was as follows:

### **Present:**

Gwendolyn Ellis-Wilson  
Todd England  
Syreeta Dawkins

Doris MacNeill  
Ashley Brown  
Jerome Cuffee

### **Absent Members:**

Tania Kearney  
Tony Boston

### **Planning Council Support Staff:**

Deryk Jackson  
Teresa Malilwe

### **Grantee Staff -Present**

Jacquelyne Wiggins  
Marsha Butler

### **Moment of Silent Reflection:**

A moment of silence and reflection was observed for those affected and infected by HIV and AIDS.

### **Confirmation Notice of Meeting Posting:**

There was no confirmation for the Notice of Meeting Postings received by Support Staff.

### **Review of Minutes of Previous Meeting:**

The committee reviewed the minutes from last meeting. A motion was accepted to approve the minutes as written.

### **Review and Update Service Standards:**

The committee reviewed the revised Standards of Care. Going off of the recommendation from the Recipients Office that came from the Project Officer, the committee adopted the Baltimore format and removed all the Performance Measures from the Standards of Care. A few Standards did not have Performance Measures. The committee also discussed the eligibility portion for Medical Case Management. The Standards of Care under review were:

1. Health Insurance Premium and Cost Sharing Assistance (HIPCSA)
2. Early Intervention Services (EIS)
3. Food Bank and Home Delivered Meals
4. Non-Medical Case Management
5. Oral Health/Dental Services
6. Substance Abuse
7. Medical Case Management
8. Mental Health

9. Outpatient Ambulatory Health Services
10. Referral for Health Care and Support Services
11. AIDS Pharmaceutical Assistance Program-Local
12. Norfolk TGA Universal Standards
13. Medical Transportation
14. Emergency Financial Assistance (EFA)

After extensive discussion and revisions, the Standards of Care will be submitted to the Recipient Staff for further review. With regard to the discussion on the requests by some doctors for the viral load, and/or the CD4, the Recipient Staff will discuss the issue and will inform the Planning Council accordingly.

Final revised Standards of Care will be emailed to the Planning Council for review and vote at the next Council meeting.

**Triennial Needs Assessment:**

The study that has been undertaken of the *HIV Aging Population* was still too new. The agency which did the study and was just now starting their case study.

According to data from the PSRA Session, the:

- HIV 45 years and older population make up 52% of the people that were served last year. That is, 3,164 individuals.
- The TGA serves 75 Transgender individuals-Male to Female/Female to Male
- There are 1,524 MSMs

This would be a good place to start from.

Support Staff will send a data request to the Recipient for unduplicated information going back three years. The request will also include ethnicity on:

- Transgender Population – Male/Female and Female/Male, age groups
- MSM population by age groups
- Millennial Population-22 to 38 years
- HIV 45 and older population

This information should also be requested from other doctors outside the Ryan White Program.

Coming out of the discussion at the last PSRA Session, Support Staff will follow up with VDH to find out their current stand on the Ryan White Norfolk TGA Part A Triennial Needs Assessment.

**Announcements by Members:**

*QISP Committee Co-Chairs:* The QISP Committee Chair will be rotating off the Planning Council at the end of June 2020. The committee should, therefore, consider an individual who will take leadership of the committee effective July 1, 2020.

**Any Other Business:**

There was no other business to discuss.

**Date of Next Meeting;**

The next meeting will be Thursday, May 19<sup>th</sup>, at 4:00 p.m.

**Adjournment:**

With no further business to discuss, a motion was accepted to adjourn the meeting.

Respectfully submitted:

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Doris McNeill – Chair