

Greater Hampton Roads HIV Health Services Planning Council

Quality Improvement & Strategic Planning Committee Meeting

Norfolk Department of Human Services, 741 Monticello Avenue

Tuesday, June 16, 2020: 4:00 p.m.

Call to Order: The Quality Improvement & Strategic Planning Committee held a virtual meeting via Zoom Services on June 16, 2020. The meeting was called to order at 4:05 p.m.

Roll Call:

The roll was called as follows:

Present:

Gwendolyn Ellis-Wilson
Todd England
Tanya Kearney

Doris MacNeill
Ashley Brown
Jerome Cuffee

Absent Members:

Syreeta Dawkins

Planning Council Support Staff:

Deryk Jackson
Teresa Malilwe

Grantee Staff -Present

Jacquelyne Wiggins

Moment of Silent Reflection:

A moment of silence and reflection was observed for those affected and infected by HIV and AIDS.

Confirmation of Notice of Meeting Posting:

There was no confirmation for the Notice of Meeting Postings received by Support Staff. It was announced on the Planning Council website.

Public Comment and Discussion:

There was no public comment for discussion.

Approval of Minutes of Previous Meeting:

The committee reviewed the minutes from the last meeting. A motion was made by Jerome and properly seconded by Todd to approve the minutes as written. The motion passed.

Review of the Planning Council Activity Timeline (P-CAT):

The committee reviewed the P-CAT. Due to a guest from Part B, the review of the QI portion of the Grant Guidance was tabled to the next committee meeting.

Define Needs Assessment

A representative from VDH (Part B), Ms. Kimberly Scott was in attendance to discuss working with the Norfolk TGA in developing and implementing a triennial needs assessment. The representative did discuss the possibility of providing resources, expertise, & data. This would include extending the word out to people who are eligible

for Ryan White services who are not knowledgeable of services. In terms of resources, the representative was asked if they could cover the costs of incentives for clients filling out the potential needs assessment survey to ensure participation that would be representative of the population. As far as funding, Ms. Scott expressed that there are many limitations when it comes to Part B and A sharing funds, so the committee will have to move forward with an alternative plan in the meantime to plan for a needs assessment.

Ms. Scott did tell the committee that they are in the early stages of planning for an HIV and aging needs assessment and that they are currently looking at policy changes to support this sub population. This would be an opportunity for partnership with the Norfolk TGA as they could work together to see what services they are already providing, and what policy changes the Norfolk PC could add to further the aid of the HIV & aging population.

Coordinate Data Provision on Outcomes to PAP Committee for PSRA Process

The committee's question remained on the end-of-year data that was discussed at the previous meeting. There was a considerable jump in the number of clients in a service category from one year. The discrepancy was due to subcategories under the Outpatient Ambulatory Health Services category which had calculated duplicated clients in the total. The Recipient's office has worked on fixing those numbers diligently and will send out virtually to Support Staff to distribute.

The committee is also asking for the Priorities, Allocations, and Policies committee to consider the change of the EFA definition to cover HIV medications in emergency situations. This has many financial implications due to the change being in the mid grant year, and at the start there was no funding allocation the EFA to cover the additional line item. The committee has set a coverage time frame of two weeks.

Ms. Scott informed the committee that VDH is implementing a new data system with real time reporting with the goal of making the recertification process is more efficient. This means that a client would only have to come in twice a year ideally and update their eligibility documentation for both Part A and Part B. They are still in the early stages of implementing this data system and will announce updates as they come.

Review/Update Service Category Definitions

The committee just recently updated and reviewed all service categories to align them to the most recent PCN's, this item has been tabled for the time being.

Review QI Portion of Grant Guidance

Tabled until next committee meeting.

Announcements by Members.

The committee is still looking for a new co-chair to lead the committee when Doris rolls off the Council at the end of her term.

Ms. Scott informed the committee of a policy change that is coming to Part B which aims to keep Ryan White services a true payor of last resort. This change will include having clients enrolled in an employer-based health insurance plan if it is offered. More details on this policy change will be sent out as this develops.

Compile Unresolved Issues in Parking Lot.

Review QI Portion of Grant Guidance for the most recent Notice of Grant Award (NGA)

Finalize EFA service standard language.

Adjournment

Doris McNeill – Chair