

GREATER HAMPTON ROADS HIV HEALTH SERVICES
MINUTES OF THE PLANNING COUNCIL
Thursday, January 30, 2020: 5:00 p.m.
Norfolk Department of Human Services
741 Monticello Avenue, Norfolk

Call to Order: The Planning Council meeting, held at the Norfolk Department of Human Services, was called to order at 5:10 p.m. on Thursday, January 30, 2020.

Roll Call: The membership roll was called, and the following were in attendance:

Beverly Franklin	Cindy Walters
Davon L. White	Doris McNeill
Gloria Robinson	Gregg Fordham
Gwendolyn Ellis-Wilson	Jerome Cuffee
Lisa P. Laurier	Syreeta Dawkins
Tony Boston	

Absent Members:

Lexus Walker	Rachael Artise
Rhonda Russell	Todd England

Recipient Staff:

Christine Carrol
Robert Hargett

Present P.C. Support Staff:

Deryk M. Jackson-PC Support
Teresa Malilwe-PC Support Staff

Absent PC Support Staff:

Thomas Schucker

Welcome and Introduction of Guests:

Rick Felder-Community Liaison at Merck
Ashley Brown-M.A.S.S.

Moment of Silent Reflection:

A moment of silence and reflection was observed for those living with HIV and those who have succumbed to HIV/AIDS.

Confirmation of Notice of Meeting Posting:

No confirmation of notice of meeting posting was received by Support Staff.

Approval of Minutes of Previous Meeting:

The Planning Council reviewed the minutes from the September 26th and October 31st, 2019 meeting. Lisa moved a motion to approve both the September 26th and October 31st minutes as written. The motion passed unanimously.

Review/Update of the Planning Council Activity Timeline (P-CAT):

There was no update of the Planning Council Activity Timeline.

Review Committee Reports:

Community Access Committee:

The Community Access Committee met November 13th and December 11th, 2019 and also met January 8th, 2020. At the December meeting, Certificates of Appreciation were presented to members for their dedication and commitment. The committee discussed the Committee Budget Requests at the January 2020 meeting. The committee also discussed a way forward and the number of committee and community events they will be planning for 2020.

The committee is also planning a One-Day Retreat to be held on January 25, 2020 at the Pretlow Library in Ocean View. The event is planned for the committee and the focus will be on rejuvenating the members and learn team building skills.

The committee is still on schedule with the weekend two-day Retreat. However, this will not happen until August. Because of the funding source, this will be open Statewide.

Membership and Nominations Committee:

The committee met on Thursday, January 16th. The committee discussed and agreed that it was necessary and will be helpful to conduct Orientation for new members. The committee also reviewed a new application. Interviews will be conducted at the next committee meeting for the new applicant.

The committee will review, on their own time, the three assigned draft Policies and Procedures for the Membership and Nominations Committee. The document will be discussed at the next committee meeting in February.

There was concern regarding the dwindling numbers of members on the Planning Council. Part of the problem could be that new members feel intimidated by the discussions at the table. People who do not work in the HIV field, do not understand the language or the acronyms that are used in the discussions. The new members were encouraged to ask if they do not understand what is being discussed or the meaning of a word. Council members were also asked to tone down on the use of acronyms.

A recommendation was presented for a motion to accept Rachael's application for reappointment to the Planning Council. A motion was moved by Jerome and properly seconded to approve Rachael's reappointment to the Planning Council for a third term. The motion passed.

Quality Improvement & Strategic Planning Committee:

The QISP Committee met on Thursday, January 16th as scheduled. During the meeting:

- Standards of Care were reviewed. The review is to bring the Standards in line with the HRSA/HAB Monitoring Standards as instructed during the HRSA Site Visit in 2019. Some Standards have been realigned accordingly. However, the committee has a few that still have to be reviewed. The committee will present, as one package, all the updated Standards of Care to the Planning Council for review and a final vote. The committee will bring up a conversation with the Project Officer at the next teleconference to ensure that the committee is making the correct changes to the Standards of Care.

- The committee initiated a discussion regarding the Triennial Needs Assessment. The QISP Committee is tasked with the planning and implementation of the Triennial Needs Assessment. The committee identified the following populations to be included in the upcoming Needs Assessment:
 - The HIV Aging population (55 plus years and perimeters aging into it);
 - The Millennial population (30 plus years)
 - The Transgender population that is not accessing the Ryan White system of care.

As was discussed at the PSRA Session, the Planning Council will work in collaboration with VDH in the planning and implementation of the Triennial Needs Assessment.

- The committee co-chair will be rotating off the Planning Council July 1st. The other committee co-chair resigned from the Planning Council. New committee co-chairs must, therefore, be elected. Anyone who meets the requirements for the committee leadership was encouraged to submit their expression of interest.
- A recommendation was presented to move the committee meetings from the third Thursday of every month to the third Tuesday of every month. The committee did not have any problems changing the meeting dates as recommended. However, the change will be effective Tuesday, March 17^m 2020. The February meeting date will remain unchanged; that is, Thursday, February 20, 2020.

Priorities, Allocations and Policies Committee:

The committee met as scheduled on Thursday, January 30, 2020, prior to the Executive Committee meeting. The committee reviewed the MOU between the Planning Council and the Recipient's Office. Some changes were made to the document. Once completed, copies of the updated MOU will be distributed to the Planning Council for information.

Program Updates:

Ryan White TGA Part A Program Manager's Report:

The Program Manager presented the Expenditure Summary Report for the period ending November 20, 2019 dated January 17, 2020. The target expenditure was at 75%. Overall, the TGA was at 66%. Amendments for contracts were done in December 2019 and also in January 2020.

During the meeting of the Priorities, Allocations and Policies Committee, members discussed service categories that are very low such as AIDS Pharmaceutical Assistance (Local) which is Drug Reimbursement at 35%, Medication Co-Payment at 30%. This is due to more and more people having insurance. The Council should look at low spending categories during the next Priority Setting and Resource Allocations Process sometime this year to ensure that funds are allocated to high spending categories.

The committee also discussed how to utilize funds in another service category such as the Housing Program. A program that would be able to utilize funds more efficiently and effectively by helping clients with long term housing. The Recipient will discuss the recommendation with the Deputy City Manager; Mr. Rogers, who is also Liaison with the

Ryan White Program. The Recipient recommended having a Provider who is experienced in housing.

Part B Update:

Copies of the Part B (VDH) update were distributed to Council members for review. The Virginia MAP update was as of January 30, 2020. The report included data for Direct ADAP, the Affordable Care Act, Private Insurance, Medicare, and Medicaid Expansion. The report also included:

- VDH's interest in partnering with stakeholders on Rapid Start of Antiretroviral Therapy (aka. Test & Treat);
- Information that VDH has some State funds that must be spent by June 30, 2020 that can be utilized to pay for labs, clinician time, and activities that support adherence counseling for newly diagnosed individuals engaged in Rapid Start.
- VDH's interest in expanding EIS
- Information that the ACA Open enrolment ended December 15, 2019 with a total of 3,048 clients enrolled;
- Information that according to VDH data, about 3,000 individuals enrolled in ADAP are Medicaid eligible but are not enrolled.
- The upcoming VDH events are:
 - Case Management Summit scheduled for March 6-7, 2020 in Roanoke, Virginia
 - RW Part B Quarterly Contractors meeting scheduled for March 3, 2020 in Richmond.

The Council discussed, extensively, the Medicaid Expansion reported numbers of enrolled clients. In order to get a response to the questions, the Planning Council will invite the responsible data person from VDH to attend the next Council meeting and talk about how she/he crosswalks to get the data.

Part C Update:

There was no Part C update.

HOPWA Update:

Copies of the HOPWA six-month Summary Performance were distributed to Council members for review. The report covered the period from July to December 2019. It contained Planned Goals and Actuals.

Any Other Business:

There was no other business to discuss.

Next Meeting:

The next Council meeting will be Thursday, February 27th, at 5:00 p.m.

Adjournment: There being no further business to discuss, a motion was moved and properly seconded to adjourn the meeting. The motion was accepted unanimously.

Respectfully Submitted:

