

GREATER HAMPTON ROADS HIV HEALTH SERVICES
MINUTES OF THE PLANNING COUNCIL MEETING
Thursday, August 30, 2018: 5:00 p.m.
Norfolk Department of Human Services
741 Monticello Avenue, Norfolk

Call to Order: The meeting was called to order at 5:11 p.m.

Moment of Silent Reflection: The Council observed a moment of silence and reflection for those affected and infected by HIV/AIDS.

Roll Call: The membership roll was called, and the following were in attendance:

Beverly Franklin	Darrell Brisbon
Deryk M. Jackson	Doris McNeill
Gloria Robinson	Gregg Fordham
Gwendolyn Ellis-Wilson	Lisa P. Laurier
Lynea Hogan	Michael Singleton
Rachael Artise	Tarena Williams
Rev. Ted Lewis	Todd England

Absent Members:

Catherine Derber	Cindy Walters (Proxy in Place)
Earl Hamlet	

Staff:

Christine Carroll-Program Manager	Thomas Schucker P.C. Support
Teresa Malilwe-P.C. Support Staff	

Introduction of Visitors:

- Diana Jordan-Virginia Department of Health
- Tara Ingram-Proxy for Cindy Walters
- Tanya Kearney-AIDS Resource Center
- Jerome Cuffee-A Hope4Tomorrow
- Debbie Roddenberry-Virginia Department of Health
- Ashley Brown-M.A.S.S.

Review and Approval of Minutes:

After review, The Council accepted a motion to approve the minutes as written.

Reports of Officers, Boards, Standing Committees:

Planning Council Support Staff announced that in order for the Norfolk TGA to be fiscally responsible, refreshments and paper copies of meeting documents will only be provided to individuals who RSVP to meeting notices. For the same reason, the Support Office will require to be notified of any visitors that will be attending Council/Sub-Committee meetings.

Program Updates:

Norfolk TGA Program Manager's Report:

The Program Manager noted that the Recipient's Office was working on the Grant Application which is due September 21st. However, the Recipient's Office intends to submit the Grant Application by September 19th. The Recipient's Office was still waiting

for the name of the consumer who has been nominated to attend the Convention in Washington, D.C. in December. The two applicants were advised to discuss amongst themselves and come to an agreement about which one of them should attend the All Grantees Convention in December. The Co-Chairs requested to be informed of the decision by end of that day's Planning Council meeting.

The Chair asked VDH if they had an extra slot that the Council can use to send the other consumer to the Convention. Diana, from VDH, who was attending the Council meeting, indicated that she would check on that and will send a response back to the Chair. The request will also be made to Part C.

Part B (VDH) Update:

The Part B Representative on the Planning Council distributed copies of the VDH update which included the following:

1. The data for the ADAP Program as of August 29, 2018.
2. VDH is in the process of creating a Medicaid Expansion page on the ADAP website which will include information and updates.
3. VDH is developing a survey for Ryan White providers to help assess the clinical capacity/adequacy of the network for Medicaid Expansion.
4. VDH looks forward to working collaboratively with the TGA to prepare for Medicaid Expansion.
5. The next Ryan White Part B Quarterly Contractor Meeting will be on Wednesday, September 5th at the Courtyard Marriot in Glen Allen, Virginia.
6. The VDH Quality Management Summit will take place on October 30th at E. Main Street in Norfolk.

After the Part B Representative update, Diana Jordan, the Director, Division of Disease Prevention, Office of Epidemiology, at VDH also shared some more information about Medicaid Expansion which goes into effect on January 1, 2019 in Virginia. The following are the brief notes from the update which was presented by Ms. Jordan:

Seamless, immediate, and statewide access to HIV treatment and care is imperative to stop HIV transmission and improve the health of people living with HIV.

Medicaid expansion provides an unprecedented opportunity to ensure more people at risk for or living with HIV or hepatitis have access to the health care they need. The following groups qualify for Medicaid expansion beginning January 1 2019:

1. Incomes <\$16,754/year for a single person, \$34,638 for a family of 4
2. Must be 19-64 years of age
3. Must have lawful immigration status and time period may apply.

Cover VA is a great 1-stop shopping location for health insurance and Medicaid information. People can enroll in Medicaid in the following ways:

1. Call Cover Virginia at **1-855-242-8282** to apply on the phone Mon - Fri: 8:00 am to 7:00 pm and Sat: 9:00 am to 12:00 pm or
2. Apply online at www.commonhelp.virginia.gov or
3. Print out and complete a [paper application](#) (Spanish version available [here](#)) and mail it to your local [Department of Social Services](#) (* Additional forms or applications may be required) or
4. Visit your local [Department of Social Services](#) in the city or county in which you live
5. ACA Marketplace Healthcare.gov

Cover VA also has a speakers' bureau and I highly recommend requesting a presentation for an upcoming meeting.

Medicaid expansion will include 6 new statewide management care organization plans, some by the same carrier that currently provides insurance to ADAP clients. Formularies look good. HIV specialty care capacity is currently under review. We need your help to determine what plans Outpatient Ambulatory Medical Care providers have contracts with now.

Part C Update:

In the absence of Dr. Derber, there was no Part C Update

HOPWA Update:

The Proxy for Cindy did not have a HOPWA update to present.

Reports of Special Committees:

Executive Committee:

The Executive Committee met as scheduled. Committee Co-Chairs presented reports of their committees' activities for the month. When presenting their reports to the Planning Council, Committee Chairs were cautioned against:

- Mentioning people's diagnosis and/or status
- Mentioning Providers by name, but rather by service category only'

Membership and Nominations Committee:

The Membership and Nominations is returning the report to the Committee for further review and discussion.

Quality Improvement & Strategic Planning Committee:

The Quality Improvement & Strategic Planning Committee met as scheduled on August 16th. Marsha, from the Recipient's Office gave a quick discussion of how Quality Management portions of what the Quality Improvement & Strategic Planning Committee used to be responsible for will come out of the Committee's purview. She noted that Policy Notice 1502 directs the Administrative Agencies to have a Quality Management Committee. There is, therefore, no need for that committee to be under the Planning Council. The work of the new Quality Management Committee will change the scope of the Quality Improvement & Strategic Planning Committee. The Committee will now be working on Quality Assurance versus Quality Management. The committee will be looking more at assuring that the right process is in place in the right manner.

The Quality Improvement & Strategic Planning Committee will continue to work on the Needs Assessment and the Standards of Care. During this grant year, the committee will review and update the Standards of Care as needed.

September 20th Meeting: The Quality Improvement & Strategic Planning Committee will discuss the Needs Assessment for the coming year. The needs assessment will concentrate on information from the Providers; that is, their perspective on the needs of the communities they serve. There was a recommendation to plan a day of education for Providers and the Community Access Committee.

October 18th Meeting: The committee will discuss the Federal Poverty Level (FPL) and look at the numbers of how many more people will be served if the FPL is moved from the current 400% to 500%. This will seriously be considered because of the Medical expansion which is expected to impact the Ryan White clients in a positive way.

October 18th Meeting: The committee will also review available data on the Food Voucher Program which started in mid-2017. The committee will look at how many people were served and discuss ways to improve the program for the +new grant year. The data will be based on feedback from the providers who administer this Program.

The committee discussed issues which a non-member experienced, involving medical procedures and bills that were incurred as a result. The discussion was relevant and helpful to the individual who was searching for answers and direction from the committee. However, the committee was cautioned to be respectful of other member's comments and/or opinions.

Priorities, Allocations and Policies Committee:

The committee met as scheduled. The committee presented the Expenditure Summary Report for the period ending June 30, 2018 dated August 20, 2018 for the Council's review. The Chair noted that the expenditure target was at 33%. The TGA was doing well at 30% overall. Several service categories were above the target expenditure of 33%, such as:

- Medical Case Management at 34%
- Early Intervention Services at 37%
- Food Bank/Home Delivered Meals at 55%
- Emergency Financial Assistance/Housing at 33%
- Case Management (Non-Medical) at 36%

The Recipient's Office reallocated \$34,261.00 from Clinical Quality Management and put:

- \$23,300 into Oral Health/Dental Services
- \$10,961 into Medical Case Management

It is hoped that Health Insurance/Premium and Cost Sharing Assistance will pick up from the current 9% expenditure. The Recipient's Office will continue to monitor the service. If it does not pick up, funds will be reallocated from HIPCSA into services that need additional funding.

The committee reviewed, discussed and voted on the 2019 Directives to the Recipient. Planning Council Support Staff presented to the Planning Council for review, the 2019 Directives as amended and voted on by the Priorities, Allocations and Policies Committee. After review, the Planning Council voted to approve the 2019 Directives to the Recipient as presented.

Community Access Committee

The Community Access Committee met on Wednesday, August 8th as scheduled. The Chair noted that the Community Cookout was a success and thanked all participants, the CBOs who contributed food and paper products, and individuals who worked hard to make it a successful event. The chair expressed special thanks to Doris for her hard work serving and making sure that everyone had a plate of food, and to Jerome who did the grilling, and provided the grill.

On September 14th, some individuals from the Community Access Committee will be traveling to Florida for the *Positive Living Conference*. The Chair thanked Ms. Robinson from VDH for her support, assistance and advise in ensuring that the group had the resources to make the trip.

The Planning Council was requested to *Save the Date*: On Saturday, September 29th, the Community Access Committee will hold a Kick Back event at the Holiday Inn Express Hotel, at 1157 N. Military Highway in Norfolk from 6:00 p.m. to 9:00 p.m. Event information will be emailed to Ryan White Providers and Planning Council members.

The Community Access Committee will administer the consumer survey at the upcoming event to gather more information about services. The event will be targeted for people who are not involved in the Planning Council/Community Access Committee. The event, which is only for a few hours, will be informative, fun and relaxing.

Unfinished Business and General Orders:

There was no unfinished business to discuss.

Old Business:

Planning Council Support with Collaboration from Grantee's Office: As directed by the Executive Committee, the Planning Council Support Staff will submit the Assessment of the Administrative Mechanism questions to the Recipient's Office for responses. Once the answers are received, Support Staff will report back to the Executive Committee on the Efficiency of the Administrative Mechanism. Support Staff explained the Planning Council's responsibility to assess the advocacy of the Administrative Mechanism which is done during and is part of the requirements of the Ryan White Grant Application.

New Business:

There was no new business to discuss.

Any Other Business/Announcements:

- The Eastern Virginia Regional AIDS Coalition will hold the 13th Annual Prayer Breakfast on October 6, 2018 at the Kroc Community Center. Copies of a flyer in this regard, will be disseminated to all interested parties. Planning Council members were encouraged to attend to support those who are HIV affected and infected.
- The Eastern Virginia Medical School HIV/AIDS Resource Center Fall Summit will be on September 19th. You can register for the summit on line.
- In preparation for the World AIDS Day Gala and Walk, a meeting is scheduled for October 3rd at 2:30 p.m. at Smith Rogers Hall.
- Contact was made with people in North Carolina who are interested in coming to attend the Norfolk TGA Part A Planning Council meeting. Planning Council Support Staff extended an invitation to the Currituck group and hope that they will be able to attend the September 27th meeting.
- Mr. Pierre Diaz was presented with a Plaque by the Greater Hampton Roads HIV Health Services Planning Council in honor of and appreciation for his service and commitment to the HIV affected and infected population in the region. Beverly accepted the Award on his behalf.
- A Council member announced that a Non-Profit Transgender Resource Center has been opened in the region. She thanked Gregg and Jerome for their support, encouragement and advise. The Eastern Transgender Resource Center will cater to the needs of the Transgender population in the area and stated that she was open to further assistance and direction.

Next Meeting:

The next Planning Council/Sub Committee meetings' schedule is as follows:

Wednesday, September 12 th at 6:00 p.m.:	Community Access Committee
Thursday, September 20 th at 3:00 p.m.:	Membership/Nominations Committee
Thursday, September 20 th at 4:00 p.m.:	Quality Improvement & Strategic Planning Committee
Thursday, September 27 th at 3:00 p.m.:	Priorities, Allocations/Policies Committee
Thursday, September 27 th at 4:00 p.m.:	Executive Committee
Thursday, September 27 th at 5:00 p.m.:	Planning Council

Adjournment: There being no further business, a motion was accepted to adjourn the meeting.

Respectfully Submitted:

Rachael Artise - PC Co-Chair

Gwendolyn Ellis-Wilson – P.C. Co-Chair