

GREATER HAMPTON ROADS HIV HEALTH SERVICES
MINUTES OF THE PLANNING COUNCIL MEETING
Thursday, May 31, 2018: 5:00 p.m.
Norfolk Department of Human Services
741 Monticello Avenue, Norfolk

Call to Order: The meeting was called to order at 5:10 p.m.

Moment of Silent Reflection: The Council observed a moment of silence and reflection for those affected and infected by HIV/AIDS.

Roll Call: The membership roll was called and the following were in attendance: Beverly S. Franklin, Cindy Walters, Darrell Brisbon, Deryk M. Jackson, Doris McNeill, Gregory Fordham, Gwendolyn Ellis-Wilson, Lynea Hogan, Michael Singleton, Rachael Artise, Tarena Williams, Rev. Theodore Lewis, Todd England.

Absent Members:

Catherine Derber, Earl Hamlet, Gloria Robinson, Lisa P. Laurier

Staff:

Christine Carroll-Program Manager, James Rogers-Deputy City Manager, Robert Hargett-Grantee Staff, Michael Koran-P.C. Support Staff, Teresa Malilwe-P.C. Support Staff

Introduction of Visitors:

- Davon White-A Hope4Tomorrow
- Tara Ingram-VBDHNP
- Tanya Kearney-AIDS Resource Center
- Jerome Cuffee-A Hope4Tomorrow

Review and Approval of Minutes:

The Council accepted the motion to approve the minutes as written.

Old Business:

Program Updates:

Part B (VDH) Update:

In the absence of the VDH Representative, there was no Part B update

Part C Update:

In the absence of Dr. Derber, there was no Part C Update

HOPWA Update:

Committee Reports:

Executive Committee:

The Executive Committee met as scheduled. Committee Co-Chairs presented reports of their committee activities for the month. The Chair noted that the Project Officer, during the monthly monitoring teleconference, was impressed with the level of participation by representatives of all the Planning Council Sub-Committees.

Community Access Committee

The Community Access Committee met last month and continued to work on the Kick back event which was scheduled for June. However, due to circumstances beyond the committee's control, the event will be rescheduled to another date. Updates of the event will be given to the Council as information becomes available. The committee also discussed the planned Cookout, tentatively scheduled for August 26, 2018 at the Fort Monroe Park in Hampton.

Membership and Nominations Committee:

The Membership and Nominations Committee met on May 17th. The committee reviewed the following applications, but did not have a quorum to vote on recommendations:

- Ms. Gloria Robinson was appointed by VDH to be the Part B Representative on the Planning Council. Ms. Robinson is filling the slot left vacant by Mr. Recupero's resignation. The review of Ms. Robinson's application was only a formality as she has already received her letter of appointment from the Mayor of Norfolk.
- Mr. Terry Clark's application was reviewed, and the committee agreed to invite Mr. Clark for an interview in July.
- Mr. Tony Boston applied for re-appointment to the Planning Council. Mr. Boston will attend interviews for reappointment at the July informal meeting.
- Two Planning Council consumers submitted applications to attend the All Grantee's Conference in Washington D.C. in December. The committee will vote on the issue at the July meeting.

At the end of the Membership and Nominations Committee Report, the Planning Council Co-Chair awarded Certifications of Appreciation to Ms. Doris McNeill and Mr. Todd England. The two Council members who were reappointed to the Planning Council were awarded certificates of appreciation for time and effort and their commitment to assess the needs of those infected with and impacted by HIV/AIDS.

Priorities, Allocations and Policies Committee:

The committee did not meet because there was no quorum. However, the Grantee Staff discussed, at the committee meeting, the Final Expenditure Report for FY 2017.

Program Manager's Report:

There was discussion regarding the Ryan White Primary Medical Care agencies. The Grantee noted that they get funds from insurance companies which is tied to the Program Income. This creates a challenge to the agencies because the Federal Government wants them to spend the Program Income before they can use the Ryan White money.

Quality Improvement & Strategic Planning Committee:

The Quality Improvement & Strategic Planning Committee did not meet as scheduled and, therefore, did not have a report to present.

Election of Planning Council Co-Chair:

Following the nomination, at the last meeting, of Beverly and Rachael for Planning Council Co-Chair, the Council elected Rachael as the new Planning Council Co-Chair. The new Co-Chair will replace Mr. Diaz who resigned his membership from and his position as Co-Chair of the Planning Council.

New Business:

There was no new business to discuss.

Any Other Business/Announcements:

- Gwendolyn stated that Benalytics, a company contracted by VDH for the Affordable Care Act enrollments will be in Norfolk for a presentation on insurance “*What it Means to Me.*” Gwendolyn will send a flyer with details to the Grantee Staff for the July ACA presentation. She invited the Planning Council to the presentations so that they can correctly explain this issue to consumers.
- In preparation for the PSRA Session, Council members were requested to complete and sign the Conflict of Interest Disclosure Form, and the Conflict of Interest Policy Form. The forms were to be handed to Support Staff before the end of the meeting.
- Lynea distributed copies of HRSA’s HIV/AIDS Bureau (HAB) Request for Information. The two requests were for:
 - Grant Recipients and Sub-Recipients. HAB is seeking public comment to better understand the benefits and challenges that grant recipients and sub-grant recipients would experience if HRSA has to change client level reporting to include expenditures at State and local levels. HRSA proposes to change client level reporting to include eligible clients who receive Ryan White HIV/AIDS Program allowable services that were funded using RWHAP and RWHAP-related funding starting with 2019 RSR.
 - RWHAP Clients: HAB is seeking input to understand the impact and burden of the six-month recertification policy to assess RWHAP client eligibility for services. HAB is considering how to minimize the impact on patients’ access to medical services, retention in care, access to HIV antiretroviral medications and ultimately reaching viral suppression.

The AIDS Resource Center will hold a discussion on the Affordable Care Act (ACA) Health Insurance 101 by Shelley Banks. Once finalized, a flyer, with relevant details, will be emailed to the Support Office for dissemination to Council members.

- Priority Setting and Resource Allocation Session: The PSRA Session will be held at the Salvation Army Ray & Joan Kroc Corps Community Center of Hampton Roads, on Thursday, June 21, 2018 from 9:00 a.m. to 5:00 p.m. Mandatory training will start at 9:00 a.m. and the Session is scheduled for 10:00 a.m. In order to vote during the Session, a Council member must first undergo the mandatory training. Mr. Rogers was invited to lunch at the event.
- Council members were asked to send thoughts and prayers to Stacy at the LGBT Life Center on her Brother’s passing.

Beverly was happy to announce that she was featured in the recent POZ Magazine on pages 30 and 32.

Next Meeting:

The next Planning Council meeting will be Thursday, July 26th, at 5:00 p.m.

Adjournment: There being no further business, a motion was accepted to adjourn the meeting.

Respectfully Submitted:

Gwendolyn Ellis-Wilson – P.C. Co-Chair