

Greater Hampton Roads HIV Health Services Planning Council

Quality Improvement & Strategic Planning Committee Meeting

Norfolk Department of Human Services, 741 Monticello Avenue

Thursday, February 18, 2016– 4:00 p.m.

Call to Order: The meeting was called to order at 4:05 p.m.

Moment of Silent Reflection: A moment of silent reflection was observed for those affected and infected by HIV and AIDS.

Welcome/Introductions/Roll Call: The following committee members were in attendance:

Present:

Andre B. Christian

Doris McNeill

Gloria Anderson

Katrina Fontenla

Devilna George

Marsha Butler-Grantee Staff

Jacquelyne Wiggins-Grantee Staff

Gwendolyn Ellis-Wilson

Todd England

Jerome Cuffee

LuAnn Gahagan

Jeff Daniel-PC Support

Teresa-PC Support Staff

Members Excused:

Catherine Derber

Tanya Kearney

Jenny Carter

Rachael Artise

Members Absent:

None

Review of Minutes: The minutes from the last meeting were reviewed. A motion was moved by LuAnn and properly seconded by Katrina to approve the January 21st minutes as written. The motion passed.

The committee also reviewed the November 12, 2015 minutes. A motion was moved by Devilna and properly seconded by LuAnn to approve the minutes as written. The motion passed. The committee did not vote on the minutes in January because of lack of a quorum.

Review the P-CAT: The committee reviewed the Planning Council Activity Timeline (P-CAT) which had the following agenda items:

- Review Implementation of Health Care Reform/National HIV/AIDS Strategy impact to RW
- Define Needs Assessment
- Provide Input to Annual Quality Improvement Plan
- Refine Standards of Care
- Compile Unresolved Issues in Parking Lot
- Review Scope of Work for next year (P-CAT)

The committee is on track based on activities outlined on the P-CAT.

Old Business:

- Review Implementation of Health Care Reform/National HIV/AIDS Strategy impact to RW: At the last meeting, the committee had a lengthy discussion on the Norfolk TGA performance against the National HIV Strategy. Planning Council Support distributed, for review, copies of the *National HIV/AIDS Strategy Outcomes Vs. Norfolk TGA Actuals* which compares the Norfolk TGA's progress to the national goals. The committee reviewed and discussed each of the nine national outcomes. As an example, the National HIV/AIDS Strategy's goals for viral suppression for People Living with HIV is 80% by 2020. Currently, the Norfolk TGA is at 74.9%. The committee reviewed all nine National HIV/AIDS Strategy outcomes and compared those goals to the Norfolk TGA data including the outcome to "Reduce the percentage of persons in HIV medical care who are homeless to no more than 5%." The VDH Representative on the Planning Council is working with the Committee to collect the Norfolk data so that the committee can have a baseline and compare progress towards the national outcome.
- Refine Standards of Care: The Medical Case Management Standard of Care has been through the POD process. The Standard aligns with VDH's Standards of Care for Medical Case Management. The committee did not vote on the Standards last month because of lack of a quorum. The committee discussed the importance of engaging consumers in the Working Groups when Standards of Care are on the table for review and discussion. The Medical Case Management Standard of Care will be presented to the Planning Council after approval at committee level. The Standard of Care will then go out to providers, but will not be implemented fully until September after the medical case managers have undergone training to be provided by the AIDS Education and Training Center (AETC). A motion was moved by LuAnn and properly seconded by Devilna to approve the Medical Case Management Standard of Care as presented. The motion passed.
- Targeted Needs Assessment: The committee was updated on the Targeted Needs Assessment. Thomas is currently conducting individual phone interviews with people who are non-virally suppressed based on CAREWare data. He will be at EVMS and ACCESS in order to identify and interview individuals who are non-virally suppressed.

New Business:

- Compile Unresolved Issues in Parking Lot: There were no issues in the Parking Lot.

Any Other Business:

Application forms regarding Training for Consumers on Quality were distributed to members who indicated interest to attend the training.

Date of Next Meeting/Adjournment: The next meeting will be on Thursday, March 17th, at 4:00 p.m. With no further business, a motion was moved by Gwendolyn and properly seconded by Katrina to adjourn the meeting. The motion passed.

Respectfully submitted:

Doris McNeill-Committee Chair