



Priorities, Allocations and Policies — Lisa P. Laurier and Rachel Artise – Co-Chairs

AGENDA

Thursday, February 22nd, 2018 – 3:00 p.m.

- Call to Order
- Roll Call
- Moment of Silent Reflection

An agenda according to Robert's (RONR(10th ed.),p.342-351), with a few comments.

- I. **Reading and approval of the minutes.**
(Motion to approve is not necessary. The minutes are either approved as read or as corrected, but without a vote.)
- II. **Reports of Officers, Boards, Standing Committees.**
(This includes correspondence, treasurer's report, etc. Treasurer's report is never adopted or voted upon unless it has been audited.)

GRANTEE'S REPORT

- Review expenditures by Service Category
- Review Reallocation Requests from Grantee

- III. **Reports of Special Committees.**
(Each report could conclude with a motion which the assembly must address.)

NOT APPLICABLE

- IV. **Special Orders.**
(Any motion which was adopted as a Special Order which guarantees that the motion will be dealt with before the meeting is adjourned.)

NOT APPLICABLE

- V. **Unfinished Business and General Orders.**
(Any issue which was not concluded, was postponed, or was tabled during



Priorities, Allocations and Policies — Lisa P. Laurier and Rachel Artise – Co-Chairs

the prior meeting. The secretary's minutes should inform the chair which items to add to this section. Only a clueless chair would ask the assembly, 'Is there any unfinished business?')

Old Business:

- Review framework for PSRA (including Directives)
- Bylaw and MOU review and update
- Compile Unresolved Issues in Parking Lot
- Review Scope of Work for next year (PCAT)

VI. New Business.

(This is when the chair and the parliamentarian can be surprised by the sequence of events. It is best to always anticipate issues the membership may present, or else be embarrassed by the complications. It is at this time that announcements, educational programs, and speakers are introduced.)

VII. Adjournment.

(A motion to adjourn may be made at any time of the meeting. The assembly should never be forced to meet longer than it is willing to meet.) 🗡️

Next Meeting Date/Adjournment:

- Priorities, Allocations and Policies-Thursday, March 29th, @ 3:00 p.m.

Planning Council website: ghrplanningcouncil.org