



Quality Improvement & Strategic Planning Committee—Doris McNeill and Michael Singleton Co-Chairs

AGENDA

Thursday, March 15th, 2018 – 4:00 P.M.

1. Call to Order
2. Moment of Silent Reflection
3. Roll Call
4. Review of the P-CAT

An agenda according to Robert's Rules of Order, with a few comments.

I. Reading and approval of the minutes.

(Motion to approve is not necessary. The minutes are either approved as read or as corrected, but without a vote.)

II. Reports of Officers, Boards, Standing Committees.

(This includes correspondence, treasurer's report, etc. Treasurer's report is never adopted or voted upon unless it has been audited.)

NOT APPLICABLE

III. Special Orders.

(Any motion which was adopted as a Special Order which guarantees that the motion will be dealt with before the meeting is adjourned.)

NOT APPLICABLE

IV. Unfinished Business and General Orders.

(Any issue which was not concluded, was postponed, or was tabled during the prior meeting. The secretary's minutes should inform the chair which items to add to this section. Only a clueless chair would ask the assembly, 'Is there any unfinished business?')

Old Business:

- Review Implementation of Norfolk TGA Integrated HIV Prevention and Care Plan
- Review/Provide Input for the Recipients Quality Improvement PlanProvide Input to Annual Quality Improvement Plan



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- Review/Update Service Category Definitions
- Coordinate Data Provision on Outcomes to PAP Committee for PSRA process
- Compile Unresolved Issues in Parking Lot

V. New Business.

(This is when the chair and the parliamentarian can be surprised by the sequence of events. It is best to always anticipate issues the membership may present, or else be embarrassed by the complications.

It is at this time that announcements, educational programs, and speakers are introduced.)

VI. Adjournment.

(A motion to adjourn may be made at any time of the meeting. The assembly should never be forced to meet longer than it is willing to meet.) 🪄

Next committee meeting date:

March 19th, 4:00 P.M.

Planning Council website: ghrplanningcouncil.org