

Greater Hampton Roads HIV Health Services Planning Council

Quality Improvement & Strategic Planning Committee Meeting

Norfolk Department of Human Services, 741 Monticello Avenue

Thursday, March 15, 2018: 4:00 p.m.

Call to Order: The meeting was called to order at 4:11 p.m.

Moment of Silent Reflection: The committee observed a moment of silence and reflection.

Welcome/Introductions/Roll Call: Attendance was called as follows:

Present:

Gwendolyn Ellis-Wilson
Tony Boston
Ashley Brown
Catherine Derber

Doris McNeill
Todd England
Tanya Kearney

Members Absent:

Michael Singleton
Jerome Cuffee

Rachael Artise

Staff:

Marsha Butler
Teresa – PC Support Staff
Thomas Schucker-PC Support

Michael Koran-P.C. Support
Jacquelyne Wiggins-Grantee Staff

Visitors:

The following guests introduced themselves:

1. Heather Paschal-Pharmacist (The Hague Pharmacy)
2. Susan Thorner-Training Resources Network, Inc.

Review of Minutes:

The committee reviewed the minutes prior to the meeting. A motion was accepted to approve the minutes as corrected.

Old Business:

Review/Provide Input for the Recipient's Quality Improvement Plan Provide Input to Annual Quality Improvement Plan: Marsha from the Recipient's Office noted that every year the Grantee's Office conducts the Quality Management Review and presents the Summary of Findings for the Site Visits undertaken in the TGA. Ms. Susan Thorner, from Training Resources Network, Inc. was attending the meeting to provide a summary of findings for Mental Health and Substance Use. During the PowerPoint Presentation, Ms. Thorner discussed the:

- Review Process Overview for:
 - Mental Health (2 agencies)
 - Substance Abuse (1 agency)

She also presented the Mental Health, and Substance Use:

- Quality Management Review Summary; and
- Findings

Mental Health: Ms. Thorner stated that the sampling was based on the number of patients who met the performance measurement Inclusion Criteria

Eligibility Documentation requirements:

Proof of HIV Status

Proof of Residence within the Norfolk TGA

Income at or below 400% of Federal Poverty Level

Photo ID

Performance Measures; Included:

Documentation of Clients' Rights

Initial Referral for Service

Evaluation Documentation

Medical Care Documentation: Comprised of

Medical Visit within the measurement year

Viral Load within the measurement year

CD4 count within the measurement year

Last Viral Load test was less than 200 copies/ml. during the measurement year

Treatment Plan Documentation.

Substance Abuse Services:

Ms. Thorner stated that a sampling was based on the number of patients who met the performance measurement criteria.

Rights and Eligibility, Ms. Thorner included the following:

Overview of Ryan White Services

Ryan White eligibility: Income criteria

Ryan White eligibility: Proof of residence

Ryan White eligibility: Proof of HIV status

Client confidentiality/privacy agreement

Agency's grievance procedures

Consent for services

Client rights and responsibilities

Ms. Thorner also discussed the data for:

The Clients' charts document as part of bio-psychosocial/comprehensive assessment

Treatment plan/individualized services Plan (ISP)

Primary Care Engagement

Coordination of Services and Medication Adherence, and

Termination/Discharge.

Ms. Thorner answered questions by committee members. The Committee thanked Ms. Thorner at the end of her presentation.

Review of the Norfolk TGA Formulary: Copies of the following Formularies were distributed to the committee for review:

1. Virginia (VA) AIDS Drug Assistance Program (ADAP) Formulary
2. Ryan White Part A Drug Reimbursement Formulary
3. Virginia Department of Health Ryan White Part B Formulary

Ms. Heather Paschal, a Pharmacist from The Hague Pharmacy, and Dr. Derber attended the meeting to provide input during the review of the Norfolk TGA Part A Formulary. Ms. Paschal wanted to know how other Formularies work in tandem with the Norfolk TGA Part A Formulary. Tanya stated that she did some inquiries regarding the Formularies. She stated that Carrie Rhodes is scheduled to come and do the in-service on ADAP, MPAP, ICAP on Friday, April 13th. According to Carrie Rhodes, Ryan White Part A Providers will only get what is on the Part A Formulary and what the ADAP Central Pharmacy has. Part A Providers cannot access the Part B Formulary.

The committee extensively discussed the three Formularies. Dr. Derber stated that there were a few medications on the Part A Formulary that providers were not regularly using, including some narcotics due to recent regulations. Dr. Derber will find out from the other physicians at her clinic what drugs they regularly use. The Support staff will also request input regarding the Formulary from the other Ryan White medical providers.

Enrollment into the Affordable Care Act: The committee's chair wanted to know why so many clients did not get enrolled into the Affordable Care Act during the last enrollment period. It was noted that the number was down from 655 to about 408 clients who did not enroll. Therefore, more were enrolled this time than were enrolled in the previous year. According to the language in the Standards, enrolling into the ACA was only a portion of Non-Medical Case Management. There was discussion about what should be done in the future to increase enrollment. Because you cannot make people get on insurance, it is strongly suggested that providers should encourage their consumers to enroll in the Affordable Care Act.

New Business:

There was no new business to discuss.

Any Other Business:

There was no other business to discuss.

Date of Next Meeting;

The next meeting will be Thursday, April 19th at 4:00 p.m.

Adjournment: With no further business to discuss, a motion was accepted to adjourn the meeting.

Respectfully submitted:

Doris McNeill-Committee Co-Chair