

GREATER HAMPTON ROADS HIV HEALTH SERVICES
MINUTES OF THE PLANNING COUNCIL
Thursday, April 30, 2020: 5:00 p.m.
Norfolk Department of Human Services
741 Monticello Avenue, Norfolk

Call to Order: The Planning Council virtual meeting for the Greater Hampton Roads HIV Health Services, held via Zoom on Thursday, April 30, 2020 was called to order at 5:11 p.m.

Roll Call: The membership roll was called, and the following were in attendance:

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|------------------------|-----------------|
| Cindy M. Walters | Doris McNeill |
| Gloria Robinson | Gregg Fordham |
| Gwendolyn Ellis-Wilson | Jerome Cuffee |
| Lisa P. Laurier | Rachael Artise |
| Rhonda Russell | Syreeta Dawkins |
| Todd England | |

Absent Members:

| | |
|------------------|-------------|
| Beverly Franklin | Davon White |
| Lexus Walker | Tony Boston |

Recipient Staff:

Robert Hargett
Christine Carroll

Present P.C. Support Staff:

Deryk M. Jackson
Teresa Malilwe

Guests:

Ashley Brown-MASS

Moment of Silent Reflection:

A moment of silence and reflection was observed for those living with HIV and those who have succumbed to HIV/AIDS.

Confirmation of Notice of Meeting Posting:

No confirmation of notice of meeting posting was received by Support Staff.

Approval of Minutes of Previous Meeting:

The minutes from the last Planning Council meeting were reviewed. A motion to accept the minutes as written was moved by... and seconded by. The motion was approved.

Review/Update of the Planning Council Activity Timeline (P-CAT):

Planning Council Support with Collaboration from Recipient's Office.

Review Committee Reports:

Community Access Committee:

The Community Access Committee did not meet in the month of March. The Co-Chairs are working to see how many committee members will be able participate via teleconference for the May meeting.

Membership and Nominations Committee:

The Membership and Nominations Committee had their monthly virtual meeting as scheduled. They met basically to interview three applicants for Planning Council membership. Two of the applicants were interviewed. Arrangements will be made to reschedule an interview for the third applicant who was not interviewed due to his work schedule.

The committee voted to bring the two applicants on to the Planning Council as they will be filling some mandated slots:

- *Category 7:* Hospital Planning Agencies or Health Care Planning Agencies
 - *Category 8:* Affected communities, such as Historically underserved groups and
- The committee's recommendation was presented to the Council who voted to approve the appointment of the two candidates to the Planning Council.

Quality Improvement and Strategic Planning Committee:

The committee met as scheduled on Tuesday, April 19th. The committee discussed submitting a data request to the Recipient's Office for the Triennial Needs Assessment. The data request will seek three-year information for the following populations:

- Transgender population (Male to Female and Female to Male),
- The MSM population
- The Millennial population

The committee re-reviewed the Standards of Care. The revised Standards of care will be submitted to both the Support Staff and the Committee Co-Chair for review and approval at the next Planning Council meeting.

Priorities, Allocations and Policies Committee:

The Priorities, Allocations and Policies Committee met, via zoom, prior to the Executive Committee. The Co-Chair noted that an extra \$270,248 was received by the TGA as a COVID-19 funding. Collaborative Research will administer a survey to the Sub-Recipients who will, in turn, send it out to their consumers, to find out what their needs are during this period.

The Recipient's Office will wait for the survey results to decide what to do with the rest of the COVID-19 funding. Some providers have been in contact with the Recipient's Office about additional expenses that they are incurring due to the COVID-19 pandemic.

Currently, the Recipient is recommending taking \$50,000 of that money and adding it to the food program to incorporate Home Delivered Meals. This is needed at this time because of the social distancing requirement. The Recipient's Office would like to do a pilot of that program.

There is currently, only one provider that provides the Food Bank/Home Delivered Meals Service. In this pilot program, they will work with all the current Sub-Recipients to get, at least, one family and one single person enrolled in the pilot program for a test period of three months, to see how it works. After the three months, a survey will be administered to consumers in the program to provide input. If the results are positive, the service will be continued and expanded.

After extensive discussion, a motion was moved by the committee to move \$50,000 from the COVID-19 funding into the Home Delivered Meals. The motion passed unanimously.

The committee reviewed the monthly Expenditure Summary Report for the period ending January 31, 2020 dated March 12, 2020. The target expenditure was at 92%. Overall, the TGA was at 83%. Some service categories, it was noted, have been lagging for some time. It was agreed that the Planning Council should seriously review funding to some low expending categories during the upcoming PSRA Session. These should include:

- Substance Abuse Treatment Services (Outpatient)
- Mental Health
- Drug Reimbursement, and Medication Co-Pays also had low expenditures.

The final expenditure report for FY19 will be presented to the committee at the next meeting.

Program Updates:

Ryan White TGA Part A Program Manager's Report:

The Recipient noted that due to the COVID-19 pandemic, the City Manager has restricted staff from coming into the offices, unless it is highly necessary. Staff had a teleconference call with the Project Officer in the past week and staff is working hard to ensure that the administrative functions of the grant continue on.

Part B Update:

The Part B update was presented by the Part B Representative. Copies of the VDH report were emailed to Council members for their review.

Part C Update:

There was no Part C update.

HOPWA Update:

The Representative did not have HOPWA update numbers. However, she gave an update in reference to the CARES Act. The City of Virginia Beach Entitlement funding was received under the CARES Act allocations for the Community Block grant; the ESG as well as the HOPWA funding an additional amount of \$268,00 for HOPWA Program under the CARES Act.

The usage of the funds was approved by Ordinance and will be reported separately from the current HOPWA spending. Its anticipated utilizing the additional funds to cover some of the additional areas that the CARES Act provides for. The plan will be put together as soon as the amendment to the annual action plans are received and approved by HUD. Most of the funds will be allocated to the LGBT Life Center to go ahead and enact the Program.

The Community Block money which was received in addition for over \$1,000,000 under the CARES Act will be put towards additional usage for an eviction and prevention

program which has just been launched and also adding more funding to the TBR assistance for housing for the City of Virginia Beach. This is not just for people who are already in the program. The point of the new plan is to allow for new clients and new people who have needs for housing.

Announcements by Members:

It was noted that because of “*the shelter in place*” regulation, clients were having a hard time. There should, therefore, be a discussion for case workers to have an opportunity to do telehealth for mental health as well.

Any Other Business:

Next Meeting:

The next Council virtual meeting will be Thursday, May 28th, at 5:00 p.m.

Adjournment: There being no further business to discuss, a motion was moved by Lisa and properly seconded by Todd to adjourn the meeting. The motion was accepted unanimously.

Respectfully Submitted:

Gwendolyn Ellis-Wilson – Co-Chair

Rachael Artise-Co-Chair