



NOTICE OF PUBLIC MEETING
of the
**GREATER HAMPTON ROADS
HIV HEALTH SERVICES PLANNING COUNCIL**

The Greater Hampton Roads HIV Health Services Planning Council,
Membership and Nominations Committee will conduct a public meeting on:

**Thursday, April 18, 2019, beginning at
2:00 p.m. at Norfolk Department of
Human Services
741 Monticello Avenue, Norfolk, VA
23510.**

The public is invited to attend this meeting.

Notification pursuant to
Virginia Freedom of Information Act § 2.2-3707

NOTICE

1. Items may be taken out of order;
2. Two or more items may be combined;
3. Items may be removed from agenda or delayed at any time;
4. Any restrictions on public comment must be set out and this notice must state that comment can't be restricted based on viewpoint.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call Planning Council Support Staff, Teresa Malilwe, (757)823-4409 or via email at Teresa.Malilwe@Norfolk.gov in advance so that arrangements for attendance may be made.

Public comment is limited to 3 minutes per person.

I hereby certify that I posted the **NOTICE OF PUBLIC MEETING of the Membership and Nominations Committee of the Greater Hampton Roads HIV Health Services Planning Council** for April 18, 2019 on our designated area for Public Notices by **Friday, April 12, 2019.**

Name of Person Posting Notice: _____

Location of Post: _____

Date of Post: _____ Signature: _____

PLEASE FAX CONFIRMATION OF POSTING TO: 888-894-2674



AGENDA

Thursday, April 18, 2019

Membership and Nominations Committee

GREATER HAMPTON ROADS HIV HEALTH SERVICES PLANNING COUNCIL

1. *Items on this agenda may be taken out of order;*
2. *Two or more items may be combined;*
3. *Items may be removed from agenda or delayed at any time;*
4. *Public comment is limited to 3 minutes per person and comments cannot be restricted based on viewpoint.*

1. **Call to Order and Roll Call.** The Chair will call the meeting to order and establish quorum by roll call.
2. **Welcome and Introduction of Guest(s).** The Chair will welcome everyone to the meeting and remind attendees to silence their mobile devices. The Chair will ask guests of the committee meeting to announce their first and last name for the record.
3. **Moment of Silent Reflection.** A moment of Silent Reflection will be observed for those both living and deceased who are infected or affected by HIV/AIDS
4. **Confirmation of Notice of Meeting Posting.** The Chair will request from Planning Council Support Staff the total number of confirmed Notice of Meeting postings.
5. **Public comment and discussion.** *(Discussion)*
This is a period of time devoted to comments and discussion by the general public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. Comments will be limited to three minutes per person. **If you wish to make a comment:** *Please stand, clearly state your name and address, and please spell your last name for the record.*
6. **Approval of minutes of previous meeting.** *(For possible action)*
The Chair will entertain a motion and a second to approve the February 28, 2018 minutes.
7. **Review of the Planning Council Activity Timeline.** *(Discussion).* The Chair will review the Planning Council Activity Timeline.
 - **Assist with Membership Recruitment Campaign**
 - **Manage Membership Application process**
 - **Review Planning Council Feedback/Feedback Form**
 - **Review PC Member Attendance**
 - **Analyze PC membership for federal reflectiveness mandate**

- **Planning Council Nominations and Elections**
- **Compile Unresolved Issues in Parking Lot**



8. Planning Council Support with Collaboration from Grantee's Office

- **Reminder that Elections are coming up**

9. Announcements by Members. *(Discussion, all matters in this item are informational only).*

10. Public comment and discussion. *(Discussion)*

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11. Adjournment. *(Action)* The Chair will entertain a motion and a second to approve the adjournment of this meeting.

Anyone desiring supporting documentation or additional information is invited to call Thomas Schucker, Planning Council Support Staff at (888) 571-0001 x102 or via email at thomas@collaborativeresearch.us.

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at <https://www.ghrplanningcouncil.org>