

2017 Planning Council Training Schedule

Month	Topic of Training	Facilitator	Location/Time
March 2017	<p><b>About the Ryan White CARE Act</b>  Topics:</p> <ol style="list-style-type: none"> <li>1.) Overview of the Ryan White CARE Act</li> <li>2.) How the CARE Act has evolved</li> <li>3.) Recipient Roles and Responsibilities</li> <li>4.) Planning Council Roles and Responsibilities</li> </ol>	<p>Thomas Schucker  Michael Koran</p>	<p>March 16, 2017  2:00 – 3:00pm    DSS Room 206</p>
April 2017	<p><b>Activities of Recipients and Planning Councils</b>  Topics:</p> <ol style="list-style-type: none"> <li>1.) Needs Assessments / Special Studies (NA)</li> <li>2.) Comprehensive Planning</li> <li>3.) Assessment of the Administrative Mechanism (AAM)</li> <li>4.) Quality Management and Evaluation</li> </ol>	<p>Gwendolyn Ellis-Wilson  May Francis Baskerville</p>	<p>April 20, 2017  2:00 – 3:00pm    DSS Room 206</p>
May 2017	<p><b>Planning Council Structure and Governance</b>  Topics:</p> <ol style="list-style-type: none"> <li>1.) Organizational Structures and Bylaws</li> <li>2.) Policies and Procedures</li> <li>3.) Committees</li> </ol>	<p>Rachael Artise  Gwendolyn Ellis-Wilson</p>	<p>May 18, 2017  2:00 – 3:00pm    DSS Room 206</p>
June 2017	<p><b>Cultural Competency Skills for Planning Councils</b>  Topics:</p> <ol style="list-style-type: none"> <li>1.) Multicultural competence skills</li> <li>2.) Importance of planning council diversity</li> <li>3.) Multicultural self-assessment</li> </ol>	<p>Tony Boston  Michael Singleton</p>	<p>June 15, 2017  2:00 – 3:00pm    DSS Room 206</p>
July 2017	<p><b>Priority Setting and Resource Allocation Training</b>  Topics:</p> <ol style="list-style-type: none"> <li>1.) Priority Setting and Resource Allocations (PSRA)</li> <li>2.) Conflicts of Interest</li> <li>3.) Confidentiality and Disclosure</li> <li>4.) PSRA data sets review</li> </ol>	<p>Jerome Cuffee  Gwendolyn Ellis-Wilson</p>	<p>July 26, 2017  5:00 – 7:00pm    Location TBD</p>

August 2017	<b>Planning Council Structure and Governance</b> Topics: <ol style="list-style-type: none"> <li>1.) Conflicts of Interests</li> <li>2.) Grievance Procedures</li> <li>3.) Relationships with other entities</li> </ol>	Pierre Diaz Robert Bailey	August 17, 2017 2:00 – 3:00pm  DSS Room 206
September 2017	<b>Membership Recruitment</b> Topics: <ol style="list-style-type: none"> <li>1.) Membership legislative requirements</li> <li>2.) Confidentiality and Disclosure</li> <li>3.) Methods for recruitment</li> </ol>	Beverly Franklin Earl Hamlet	September 21, 2017 2:00 – 3:00pm  DSS Room 206
October 2017	<b>Funding Opportunities Announcement (FOA)</b> Topics: <ol style="list-style-type: none"> <li>1.) Part A Grant Application</li> </ol>	Doris McNeil Kanedra Nwajei	October 19, 2017 2:00 – 3:00pm  DSS Room 206
November 2017	<b>No training scheduled</b>		
December 2017	<b>No training scheduled</b>		
January 2018	<b>Parliamentary Procedure</b> Topics: <ol style="list-style-type: none"> <li>1.) Roberts Rules of Order</li> </ol>	Rachel Artise Darrell Brisbon	January 18, 2018 2:00 – 3:00pm  DSS Room 206
February 2018	<b>Skills for Effective Planning and Decision Making</b> Topics: <ol style="list-style-type: none"> <li>1.) Problem solving / managing conflict</li> <li>2.) Using data for decision making</li> <li>3.) How to be an advocate and a planner</li> </ol>	Gregory Fordham Todd England	February 15, 2017 2:00 – 3:00pm  DSS Room 206